

District of Columbia Water and Sewer Authority (DC Water)

REQUEST FOR QUALIFICATIONS

for

Lead Pipe Replacement Assistance Program (LPRAP)



Old Lead



New Copper

Issue Date: July 13th, 2023

Application Due Date: August 4th, 2023



LPRAP Request for Qualification (RFQ) Information	
DC Water Main Point of Contact	Gian Cossa, CPM Senior Management Analyst Department of Engineering & Technical Services Leadwork@dcwater.com 202-288-4631
Deadline to Submit Questions	July 28 th
Outreach/Pre-Bid Conference	July 20 th at 2:30 pm via Microsoft Teams
RFQ Due Date	August 4 th at 11:59pm
Selection Notification	August 18 th
Mandatory Approved Contractor Training	September 7 th *

*Dates may change at DC Water's convenience.

Bidder's Checklist

In order to qualify for the LPRAP program, bidder shall include the following in their submission:

- DC Water Vendor Registration Number
 - a. New Contractors will need to register as a DC Water Vendor (refer to Exhibit D):
<https://dcwater.com/vendor-registration/>.
- Completed Lead Pipe Assistance Program (LPRAP) Contractor Application Form (Exhibit C)
- Copy of the DC Master Plumber's License(s)
- Copy of the DC Business License
- Copy of your company's liability insurance policy
- Report of adverse judgment by a court within the last ten (10) years (*New Contractors Only*)
 - a. If not applicable, include an acknowledgement of no adverse judgment in the transmittal email for your submission.
- Report any issuance of a Notice of Violation or disciplinary action by DOEE, DCRA and DDOT within the last ten (10) years (*New Contractors Only*)
 - a. If not applicable, include an acknowledgement of no Issuance of Notice of Violation or disciplinary action in the transmittal email for your submission.

Failure to submit any of the above items may result in the rejection of your submission.

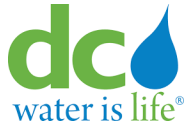


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1 BACKGROUND

1.1 General

In 1996, the District Government initiated the creation of the District of Columbia Water and Sewer Authority (DC Water), an independent authority of the District of Columbia providing services to the region. On April 18, 1996, following a 30-day congressional review period, the District Council enacted DC Law 11-111, "The Water and Sewer DC Water Establishment and Department of Public Works Reorganization Act of 1996."

DC Water is governed by a Board of Directors consisting of 11 principal and 11 alternate members. The Board is composed of six District of Columbia representatives, two each from Montgomery and Prince George's counties in Maryland, and one from Fairfax County in Virginia.

DC Water distributes drinking water for more than 700,000 residents and 21.3 million annual visitors in the District of Columbia. DC Water operates more than 1,300 miles of pipes, four pumping stations, five reservoirs, four elevated water storage tanks, 43,860 valves and 9,500 public hydrants to supply drinking water to their customers.

1.2 Lead Pipe Replacement Assistance Program (LPRAP)

The Lead Water Service Line Replacement and Disclosure Amendment Act of 2018, D.C. Law 22-241, effective March 12, 2019, and amendments set forth in the Lead Service Line Replacement Amendment Act of 2019, D.C. Law 23-16, effective September 11, 2019 (collectively called the "Act"), established the Private Lead Service Line Replacement Payment Assistance Program (LPRAP).

As of October 1, 2019, District of Columbia residential property owners may apply for financial assistance through LPRAP to cover at least 50% of the actual costs incurred by the property owner (up to \$2,500) to replace the lead service line on their private property when the service line in public space is non-lead, whether in whole or in part. On March 16, 2021, and November 4, 2021, the District expanded the program to include assistance to replace galvanized and brass service lines. Lower-income property owners may apply for funding to cover 100% of the actual costs incurred by the property owner based on their household income, subject to the Reasonable Cap for Replacement Costs established by the Department of Energy & Environment (DOEE). In July 2023, DC Water obtained Bipartisan Infrastructure Law (BIL) funds to further subsidize any homeowner costs incurred for private side lead service replacements – resulting in a 100% discount to the customer. DC Water estimates that approximately 12,000 District property owners may qualify for this program.

In accordance with Section 6019b of D.C. Law 23-0229, "District of Columbia Water and Sewer Authority Omnibus Amendment Act of 2020," effective March 16, 2021, DC Water is required to establish a "list of approved contractors for residential property owners to use for the replacement of the eligible portion of a lead [brass or galvanized] water service line." DC Water annually establishes a LPRAP Approved Contractor List that is published on DC Water's website. The LPRAP Approved Contractor List reflects the participating contractors of that fiscal year. Residential property owners seeking financial assistance from the District will be required to hire a LPRAP Approved Contractor to complete the work.



The purpose of this Request for Qualifications (RFQ) is to identify licensed contractors with the skills, knowledge, and ability to be included on the LPRAP Approved Contractor List and to participate in the LPRAP program. Contractors approved in the previous fiscal year are still required to respond to this RFQ; see requirements described in Section 3.2.

A pre-bid meeting will be held virtually via Microsoft Teams on **July 20th, 2023**, at **2:30 PM** to clarify any question regarding the LPRAP Approved Contractor FY24 submission. Bidder participation is not mandatory but strongly encouraged. To participate, request meeting log-in information from Gian Cossa at leadworks@dcwater.com.

2 SCOPE OF SERVICES AND BUSINESS REQUIREMENTS

2.1 Scope of Services

- A. LPRAP Approved Contractors provide construction services to District residential property owners (Homeowners) to replace their lead, galvanized iron or brass service line located on private property if the portion of the water service line located on public property is non-lead. The private service line (from the curb stop to the first fitting inside the building) must be replaced with copper tubing (Type K) sized to match the diameter of the public service line (typically 1-inch).
- B. All work must be performed by a DC licensed master plumber in good standing or by a DC licensed plumber under the supervision of a DC licensed master plumber in good standing. Should the license be renewed during the fiscal year, an updated copy of the DC master plumber license must be sent to DC Water prior to expiration. Failure to do so may result in immediate removal from the LPRAP Approved Contractors List.
- C. Any work between the curb stop and the meter must be performed in the presence of a DC Water field inspector. The DC Water Tap Card documenting the work must be completed in the field by the Contractor and signed by both the Contractor and the DC Water field inspector (Exhibit B).
- D. The amount the Contractor will be paid from District funds will depend on the approved benefit amount as determined by DOEE. Any balance of the total costs will be paid from by DC Water's Bipartisan Infrastructure Law (BIL) Federal funds and is limited to DOEE's Reasonable Caps for Replacement Costs, which the Contractor cannot exceed.
- E. DC Water will pay the LPRAP eligible costs directly to the Homeowner's selected Contractor. The costs of the associated work will be detailed in the LPRAP Cost Proposal Form (Exhibit A).
- F. Upon request by a Homeowner, LPRAP Approved Contractors shall submit to DC Water a detailed quote for the work consisting of a LPRAP Cost Proposal Form signed and dated by the homeowner and the required attachments, such as photos. Please note, when preparing the LPRAP Cost Proposal the following must be provided:
 - 1. Clear photo(s) of:
 - a. The property address and front entrance.
 - b. The curb stop lid along with visible flag marker or T-bar.



- c. The perspective from the curb including the flagged curb stop, the meter, nearby trees, and potential obstructions.
 - d. The perspective from the house including the flagged curb stop, the meter, nearby trees, and potential obstructions.
 - e. The first fitting showing the pipe material (e.g. lead bulb, magnet on galvanized iron pipe, scratch test if bulb is not obvious).
 - f. The first fitting showing the perspective of the room.
 2. A quote to perform the replacement work and a test pit in lieu of replacement must be provided. Prior to any replacement work, a test pit must be performed at the curb stop to verify the pipe material on the public and private sides. Upon excavation:
 - a. If the water service line between the curb stop and the first fitting inside the building is lead, galvanized, or brass while the water service line between the curb stop and the meter is neither, the Contractor will perform the replacement work and the cost of excavation will be included in the lead service line replacement cost.
 - b. If lead, galvanized, or brass pipe is observed between the curb stop and the meter, the Contractor must stop work and immediately notify the DC Water field inspector. DC Water may determine that the work be completed under the Voluntary Full Replacement Program (VFRP). DC Water will direct the Contractor to restore the site, and DC Water will pay the Contractor according to the test pit quote on the LPRAP Cost Proposal Form.
 - c. If neither lead, galvanized, nor brass pipe is observed between the curb stop and the first fitting inside the building, no replacement work is needed. The Contractor will restore the site, and DC Water will pay the Contractor according to the test pit quote on the LPRAP Cost Proposal Form.
 3. All water flow must be isolated at the curb stop and if not present, at the meter. The LPRAP Cost Proposal must not include a charge for this work.
 4. In accordance with DC Water Standards, if a curb stop does not exist along the service line (between the water main and the building), installation of a new curb stop and curb stop box may be installed at the property line as directed by DC Water. If an obstruction prevents installation of the curb stop at the property line, the curb stop must be installed no more than 18 inches (1.5 feet) from the obstruction in public space. If a new curb stop and curb stop box must be installed, the LPRAP Cost Proposal must include the cost for that work.
 5. Where a shutoff valve does not exist within the Private Residence, the DCRA (Department of Consumer and Regulatory Affairs) Construction Codes Supplement requires the installation of a shutoff valve. The LPRAP Cost Proposal must include the cost for that work.
- G. Any Special Conditions to complete the work must be documented in the LPRAP Cost Proposal and substantiated by clear photographs and a legible hand sketch, where applicable. Approval of the benefit amount with respect to the cost of Special Conditions is within DOEE's sole discretion, as recommended by DC Water. Special Conditions include, but are not limited to:



- a. Extenuating interior and/or exterior restoration
 - b. Interior linear footage that exceeds the 5ft included in the Penetration fee
 - c. Disturbance of paved surfaces
 - d. Disturbance of floor or ceiling tiles
- H. The LPRAP Approved Contractor will submit the signed LPRAP Cost Proposal form to DC Water. *Please note: if the Contractor performs the work before DOEE issues a Benefit Confirmation Letter, the Homeowner may not receive assistance from the District to pay the Contractor.*
- I. Marketing materials developed by the Contractor to promote LPRAP shall be submitted to DC Water for approval prior to being utilized for marketing purposes.

2.2 Contract Implementation

- A. If the Homeowner executes a contract with the LPRAP Approved Contractor and has received approval from DOEE, the Contractor must:
1. Not request or accept a down-payment for the LPRAP work from the Homeowner.
 2. Provide any information required by DOEE and DC Water regarding the LPRAP Cost Proposal.
 3. Obtain all required DCRA Construction Permits and DDOT (District Department of Transportation) Permits to receive authorization to perform the work as provided in the LPRAP Cost Proposal.
 4. Notify and coordinate with the DC Water field inspector the morning of the scheduled pipe replacement day.
 5. Notify and coordinate with the DC Water field inspector if site conditions change or if the Contractor must deviate from the approved and permitted approach and methodology.
 6. Complete the work within 90 days as prescribed by DOEE's LPRAP Benefit Confirmation Letter, as authorized by the DCRA Construction Permit and in accordance with all District laws and regulations including but not limited to, DC Water standards and specifications, DDOT regulations and standards, DC Construction Codes Supplement, and Miss Utility requirements provided in D.C. Official Code § 34-2701 *et seq.*
 - a. If DOEE determines that the work qualifies for Expedited Review, the work must be completed within 5 business days as prescribed by DOEE's LPRAP Benefit Confirmation Letter for Expedited Review.
 7. Minimize the disturbance of any painted surfaces to no more than a 2 ft x 2 ft area.
 8. Obtain a DCRA or third-party final inspection of the work performed and schedule the inspection on the date and time required by DCRA or the third-party inspector.
 9. Flush the system from an outside hose-bib for 30 minutes.
- B. The Contractor may request assistance from DC Water with obtaining the necessary DDOT Public Space Permits. The Contractor must sign the Contractor - DC Water DDOT Public Space Permit Agent Agreement. The Contractor is responsible for compliance with all permit



requirements related to the work including but not limited to maintenance of traffic, tree protection, and approved working hours.

1. Approved Contractors are responsible for complying with the terms and conditions of their DDOT Permits, this includes installing Maintenance of Traffic (MOT) signs and tree protection. LPRAP Approved Contractors purchasing MOT equipment for the first time may apply for a one-time reimbursement of those startup costs. The total eligible reimbursement is capped at \$4,000. Once a LPRAP Approved Contractor has been reimbursed for startup MOT equipment costs, regardless of the amount, they will not be eligible for future reimbursements. To apply for reimbursement, the LPRAP Approved Contractor must complete the Maintenance of Traffic Equipment Reimbursement Form and submit it with the Payment Request Form for an approved LPRAP address. An invoice of the purchase and confirmation of payment must be attached. The reimbursement will be included in the contractor's payment for the given LPRAP address.

2.3 Post Construction

- A. The Contractor must complete the following requirements within 14 days of completing the work:
 1. Submit to DC Water post-construction documentation, including but not limited to:
 - a. Clear photo(s) of external existing pipe connection to curb stop, and pipe connection from curb stop to meter
 - b. Clear photo(s) of internal new pipe connection including shut off valve
 - c. Clear photo of external new pipe connection to curb stop
 - d. Clear photo(s) of restoration
 - e. Completed Tap Card in the field with LPRAP Inspector signature (Exhibit B)
 - f. DCRA Inspection Report including any 3rd Party Inspection receipts
 - g. Clear photo(s) of curb stop and curb stop box, if applicable
 2. Complete and submit to DC Water the LPRAP Payment Request for Work Performed form signed and dated by Homeowner.
- B. DC Water shall issue payment to the Contractor within 30 days after receipt of the LPRAP Payment Request for Work Performed form signed by the Homeowner, and any other information necessary to certify the completion of the lead service line replacement work.

3 SUBMISSION REQUIREMENTS

All submissions must be emailed to leadworks@dcwater.com by the deadline noted on the cover of the RFQ. The acceptable electronic document format is PDF. No other formats will be accepted. A single pdf file including all required submission documentation is preferred.



The electronic document name must start with your company name (use short name) and content name.

Your company name_LPRAP_RFQ

(Example: Acme_LPRAP_RFQ)

Email and any digital media must not contain files unrelated to this RFQ and must be free from virus or other malware in order to be accepted.

3.1 New Contractors

Approval of Contractors for the Approved Contractor List is at the sole discretion of DC Water. To be a candidate for the LPRAP Approved Contactor List, the Contractor must meet the following criteria:

1. Register as a DC Water Vendor: <https://dcwater.com/vendor-registration/> (refer to Exhibit D).
2. Complete and Submit LPRAP Contractor Application Form, Exhibit C.
3. Submit a copy of your District of Columbia business license.
4. Submit a copy of the District of Columbia Master Plumbing License for each licensed plumber that will be performing LPRAP work in the District of Columbia. Must hold DC Plumbing License in good standing.
5. Submit a copy of your company’s liability insurance policy. The following minimum insurances are required to become LPRAP approved Contractor.
 - a. Workers' Compensation: Statutory limits are required.
 - b. Automobile Liability:

Coverage	Minimum
Property Damage Liability	\$10,000
Third Party Liability	\$25,000 per person and \$50,000 per accident
Uninsured Motorist Bodily Injury	\$25,000 per person and \$50,000 per accident
Uninsured Motorist Property Damage	\$5,000 subject to \$200 deductible

6. Report any court issued judgement within the last ten (10) years; Notice of Violations or disciplinary actions taken by DOEE, DCRA, DDOT, OSHA, or other regulatory authority within the last ten (10) years; and any disbarment actions for the last ten (10) years.
7. Perform and complete the work described in “Section 2 - Scope of Service and Business Requirements”
8. Comply with the program procedures as described in “Section 2 - Scope of Service and Business Requirements”. Details on these requirements are provided in the following link: <https://www.dewater.com/lprap-materials-and-guidance-plumbers-and-contractors>
9. Attend the yearly LPRAP Approved Contractor Training session. Contractors that DC Water determines are conditionally qualified shall be notified of the date and time to attend a training session administered by DC Water. At least one Contractor representative is required to attend the



session. If a newly approved Contractor fails to attend this training, they will be classified as ineligible and their approval status will be rescinded.

3.2 Existing Contractors

Existing LPRAP Approved Contractors must reapply for LPRAP each year. For approval to be renewed for the subsequent fiscal year, existing Contractors are required to:

1. Submit completed LPRAP Contractor Application Form, Exhibit C.
2. Submit a DC Business License in good standing within 30 days of receipt from DCRA
3. Submit a DC Master Plumbing License in good standing within 30 days of receipt from DCRA
4. Submit a Valid Liability Insurance policy.
5. Attend the LPRAP Approved Contractor Training session

3.3 Disqualification, Denial and Rescinding LPRAP Approval Status

DC Water may deny or rescind approval of a Contractor from the LPRAP Approved Contractor List for actions including the following:

1. Failure to comply with requirements in “Section 2 - Scope of Service and Business Requirements.”
2. The issuance of an adverse judgement by a court within the last ten (10) years.
3. The issuance of a Notice of Violation or disciplinary action by DOEE, DCRA and DDOT within the last ten (10) years.
4. Any disbarment action against the Contractor in the last five (5) years.
5. Significant customer complaints against the Contractor.
6. Failure to keep appointment times and the lack of appropriate equipment to do the work.

DC Water will notify a LPRAP Approved Contractor in writing when approval has been rescinded. Such Contractors will be ineligible to participate in LPRAP through the end of the fiscal year.

Contractors who were previously disqualified, denied, or had their approval rescinded may regain eligibility in subsequent fiscal years. If the conditions of “Section 3 – Submission Requirements” are met, such Contractors will be granted conditional approval for the first three replacements. If the first three replacements are completed successfully in accordance with the terms and conditions of this RFQ, the Contractor will receive full approval. Failure to successfully complete any one of the first three replacements in accordance with the terms and conditions of this RFQ will result in rescission of the conditional approval.



4 DEFINITIONS

- **Authorized Representative:** A DC Water Point of Contact (POC) is designated as DC Water’s authorized representative for the purposes of this RFQ.
- **DC Water:** District of Columbia Water and Sewer Authority.
- **May:** Indicates something that is not mandatory but permissible for this RFQ.
- **Must/Shall:** Indicates a mandatory requirement for this RFQ. A response that fails to meet a mandatory requirement will be deemed non-responsive and may not be considered as qualified to be a LPRAP Approved Contractor.
- **Contractor:** Any person, firm, corporation, organization, agency, or a duly authorized representative that may submit a response to be considered as a LPRAP Approved Contractor as described in this RFQ.
- **Lead Water Service Line:** A water service line containing any lead, including galvanized and brass water service lines, as defined by D.C. Law 34-2158(d).
- **LPRAP Approved Contractor:** Contractor that DC Water deems qualified, following the application screening process, which District residential property owners may contract with to receive LPRAP assistance.
- **Point of Contact (POC):** A representative handling communication on behalf of their department within DC Water.
- **Responsive Contractor:** Contractor must submit a response which conforms to all requirements set forth in this RFQ, as determined solely by DC Water.
- **Should:** Indicates something that is recommended but not mandatory. Failure to do what "should" be done will not result in rejection of Contractor response but may receive lower consideration as determined solely by DC Water.

5 EXHIBITS

- Exhibit A: Sample Cost Proposal Form
- Exhibit B: LPRAP Tap Card
- Exhibit C: LPRAP Contractor Application Form
- Exhibit D: DC Water Vendor Registration References

Lead Service Line Replacement Assistance Program Cost Proposal					
For questions call LPRAP Case Manager. Failure to provide required cost proposal information at time of application submission to DOEE may result in delayed application approval. Additional cost proposals from other vendors may be required if quoted unit price exceeds DOEE's Approved Cap on Replacement Costs of \$1,250 plus \$200/LF.					
Customer Information					
Service Address					
Customer Name					
Customer Contact Phone # & Email					
Plumber/Contractor Information					
Plumbing Company Name					
Company Rep's Name (The person filling out this information)					
Plumbing Company Phone # & Email					
DC Plumber License Number					
Length of Warranty					
As-is Condition Documentation to be Attached to Quote					
1. Clear Photo(s) of the water service line on the inside of the home at point-of-entry (with shut-off valve and pipe breaking through wall, if visible). 2. Photo of outdoor curb stop (if available). 3. If necessary, photographic documentation of any extra ordinary site conditions that increase maximum allowable unit cost.				Refer to LPRAP Training Guide for more information about photo documentation.	
Proposal Documentation					
Proposed construction method - Molding, Pulling, directional drilling, or Open Cut Trench (open cut allowed only if site conditions do not permit muling or pulling pipe)					
Pipe Material to be Installed			Existing Pipe Material (check all that apply)		L G B C
Diameter of pipe in Inches to be Installed			Inches		
Length of Pipe in Feet to be Replaced OUTSIDE			Was CS Located? Yes <input type="checkbox"/> No <input type="checkbox"/>	LF (wall to CS)	LF (CS to M)
Length of Pipe in Feet to be Replaced INSIDE (Building Penetration to 1st Fitting, minus up to 5' included with penetration cost)			LF		
TOTAL of Pipe in Feet to be replaced (Outside and Inside, minus up to 5' included with penetration cost)			LF		
Quote				Contractor's Quote	Reasonable Cap
Service Line ≤ 11 LF		Cost of Lead Service Line Replacement with Copper, includes mobilization/demobilization, location of curb stop, backfill, restoration, penetration, allowance, and drywall repair			\$4,300
Service Line > 11 LF		Turnkey cost of pipe per Linear Foot (LF) to be replaced (See Item 1. on graphic) outside the home including backfill and restoration		\$/LF	\$200/LF
		Turnkey penetration cost thru building wall, includes 5 LF of copper pipe to 1st fitting (See item 2. on graphic) including internal shut off valve, sealing wall penetration, and drywall repair			\$1,250
		Allowance for Communication, Permit Coordination, DCRA Permit Fees and Miscellaneous			\$700
Curb Stop and Curb Stop Box (Contingent)					\$500
Additional cost for special conditions as documented in photographs, including restoration, attached to this quote, and a written explanation. (A) Restoration of Private Property (B) Restoration of Paved Surface (C) Restoration of Interior Surface					
Industry Adjustment for Costs & Labor (\$700)					
Permits					
DDOT Permitting Costs (only if DC Water is not coordinating the permit, must detail in Notes section below)					
Other					
Fixed price allowance for expedited contracted review in case DCRA inspectors are unavailable to provide inspection on requested schedule					\$450
Total					
Total Eligible for Benefit Consideration (Total Contractor's Quote less Total Costs Above Cap)					
Test Pit				Contractor's Quote	Reasonable Cap
Cost of performing a test pit to verify the pipe material type between the curb stop and the first fitting. (A) If the material type is copper, the test pit cost will be charged in lieu of the lead service line replacement. (B) If the material type contains lead (i.e. lead, galvanized iron, or brass) the excavation is included in the total estimated cost for lead service line replacement.					\$1,200
Total Estimated Cost for Test Pit					
*Homeowner is responsible for 100% of the costs exceeding the Reasonable Cap, subject to further consideration by DOEE					
Is there an ACTIVE LEAK ON PRIVATE property? By initialing here, you affirm that a leak investigation has been performed and that this Cost Proposal shall be considered as your Plumber's Report.				Plumber's Initials for Leak:	
Notes:					
Homeowner's signature:				Date:	



DAY OF WEEK (CIRCLE) SU M T W TH F SA	DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY TAP CARD	DATE: LPRAP
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1	INSTALLATION TYPE	PUBLIC/PRIVATE OR PRIVATE-ONLY (CIRCLE)
2	PREMISE #	
3	Address of Residence	
4	Plumber Name and License #	
5	DCRA Permit Number	

6	Test Pit Only? <input type="checkbox"/> Yes <input type="checkbox"/> No
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7	Existing	PUBLIC Meter to Curb-Stop	PRIVATE Curb-Stop to House
	Material Type	L / C / B / G / DI / PVC (Lead/Copper/Brass/Galvanized/Ductile Iron/PVC)	L / C / B / G / DI / PVC (Lead/Copper/Brass/Galvanized/Ductile Iron/PVC)
	Size	¾ - 1 - 1¼ - 1½ - 2	¾ - 1 - 1¼ - 1½ - 2

8	Installed	Size of Curb Stop	¾ - 1 - 1¼ - 1½ - 2
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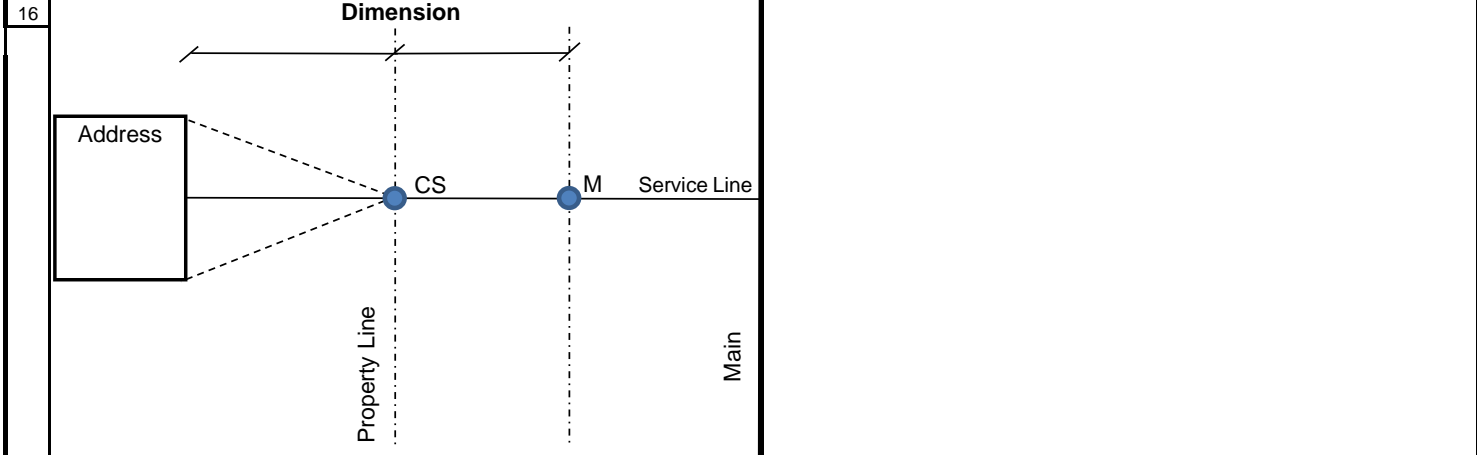
9	Location of Curb-Stop (Ties)	Left Corner of House to CS	LF	Right Corner of House to CS	LF
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10	Pipe	Meter to Curb-Stop	LF	Curb-stop to House	LF
11	Replaced			Inside house	LF
12		Public side Total	LF	Private side Total	LF

13	Existing Service Line	Removed?	If No, provide length of pipe abandoned in place.	LF
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14	New Service Line	Flushed?	If No, why?
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15	Additional Remarks
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17	PLUMBERS SIGNATURE	DC WATER INSPECTOR SIGNATURE
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18	DATE	DATE
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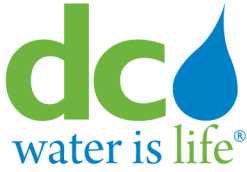


Exhibit C - Lead Pipe Assistance Program (LPRAP)

Approved Contractor Application – FY24

In accordance with Section 6019b of D.C. Law 23-0229, “District of Columbia Water and Sewer Authority Omnibus Amendment Act of 2020,” effective March 16, 2021, DC Water is required to establish a “list of approved contractors for residential property owners to use for the replacement of the eligible portion of a lead [and galvanized] water service line.” Once DC Water publishes the list, residential property owners will be required to use a LPRAP Approved Contractor to receive assistance from the District to pay for the work. Contractors that are not on the list are required to obtain DC Water written approval before starting work.

The Contractor must complete this application to be considered for inclusion in the Fiscal Year 2024 Approved Contractor List. Only Contractors on this list are eligible to perform work under LPRAP between October 1, 2024, and September 30, 2025.

At least one representative from your Firm must attend a DC Water-facilitated LPRAP Approved Contractor training session for the fiscal year. Firms meeting the minimum criteria will be invited to the training. Information on the sessions will be sent to the contact listed below. Training is also recommended for field estimators, plumbers, and administrative staff who are/will be handling LPRAP cases.

Contractor: _____

Contractor Address: _____

Firm Representative: _____
First Last

Contact Information: _____

Daytime Phone with Area Code Alternate Phone with Area Code Email

DC Business License No.: _____ Expiration Date: _____

Agree to Terms:

I HEREBY Affirm and Agree that as an Approved LPRAP Contractor:

- All information in this application is true and complete to the best of my knowledge.
- I hereby acknowledge that I have read and understood the Scope of Work and Business Requirements.
- At least one representative of my Firm shall attend the LPRAP Training Program.
- All required permits and approvals will be obtained to perform the LPRAP work.
- The LPRAP work will be completed by a DC licensed master plumber in good standing or by a DC licensed plumber working under the supervision of a DC licensed master plumber in good standing.
- LPRAP work will be performed and completed in accordance with the District of Columbia Constriction Codes Supplement.
- All required DC Water forms, pre-construction documentation, and post-construction documentation (*i.e.*, tap cards and photographs) will be submitted to DC Water as necessary and requested.
- Understand that I can be penalized by fine and/or imprisonment for making false statements.
- Understand that my signature on this application grants DC Water permission to contact any parties necessary to verify the information that I have provided.
- Understand that inclusion on the DC Water Approved LPRAP Contractor List does not represent a guarantee of contract work with District property owners.
- My Firm will notify DC Water within 24 hours of any court-issued judgements, disciplinary actions from DCRA or DDOT, or disbarment actions that have been filed against your Firm.

I have read, understand, and agree to the terms and conditions listed above:

Signature of Officer/Owner of Contractor Firm:

Print Name:

Date:



Exhibit D – DC Water Vendor Registration References

- To become a registered vendor, go to:
 - <https://www.dewater.com/how-do-business-dc-water>
- Vendor Registration Training and Training Materials
 - [Technology Update | DCWater.com](#)
 - <https://www.dewater.com/vendor-registration>
 - <https://www.dewater.com/sites/default/files/Procurement/forms/DCW%20ERP%20Training%20Part%201%20Vendor%20Registration.pdf>
 - <https://www.dewater.com/sites/default/files/Procurement/forms/DCW%20ERP%20Training%20Part%202%20Managing%20Profiles.pdf>
 - <https://www.dewater.com/sites/default/files/Procurement/forms/DCW%20ERP%20Training%20Part%203%20Managing%20Solicitations.pdf>