



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS**

**254th MEETING
THURSDAY, JUNE 6, 2019**

MINUTES

Present Directors

Tommy Wells, Chairman, District of Columbia
Fariba Kassiri, Montgomery County
Ellen Boardman, District of Columbia
Rachna Bhatt, District of Columbia
Randy Bartlett, Fairfax County
Emile Thompson, District of Columbia
Floyd Holt, Prince George's County
Krystal Brumfield, District of Columbia
Howard Gibbs, Alternate for David Franco, District of Columbia
Adam Ortiz, Montgomery County

Present Alternate Directors

Anthony Giancola, District of Columbia
Sarah Motsch, Fairfax County
Jed Ross, District of Columbia
Lavinia A. Baxter, Prince George's County
Ivan Frishberg, District of Columbia
Adriana Hochberg, Montgomery County
Rev. Kendrick Curry, District of Columbia
Steven Shofar, Montgomery County

DC Water Staff

David L. Gadis, CEO/General Manager
Matthew Brown, EVP for Finance and Procurement
Gregory Hope, Acting EVP for Legal Affairs
Linda R. Manley, Board Secretary

Chairman Wells called the 254th meeting of the District of Columbia Water and Sewer Authority's Board of Directors to order at 9:33 a.m. Ms. Manley called the roll, and a quorum was established.

Approval of the May 2, 2019 Meeting Minutes

Chairman Wells asked for a motion to approve the May 2, 2019 meeting minutes. The motion to approve the May 2, 2019 meeting minutes was moved, seconded, and unanimously approved by the Board of Directors.

Chairman's Overview

Chairman Wells provided his overview and indicated that later in the meeting the Board would hear from the General Manager about the community meetings being held in the eight wards regarding rates. The D.C. budget has been finalized and they are committed to the Clean Rivers Impervious Area Charge relief. Chairman Wells stated that he does not know yet what the final amount will be

Chairman Wells announced that the representative from the Mayor's Office had arrived to swear in members of the Board. Ms. Manley indicated that the members were Fariba Kassiri, Principal, and Adriana Hochberg, Alternate, both from Montgomery County. They were sworn in and Chairman Wells welcomed them.

Governance Committee

Reported by: Ellen Boardman, Chair

Ms. Boardman stated that the Committee met on May 13, 2019 and received full reports from Corey Gray, Compliance Manager, and Alan Heymann, President of Blue Drop, on their programs. Ms. Board noted that statistics and other data can be found on the website in the Committee minutes.

Mr. Gray provided an update to the Committee on the annual Certified Business Utilization Report for various D.C. Water job programs. Ms. Boardman gave background information for the new committee members about the Business Development Program which was adopted by the Board in 2009.

Ms. Boardman reported that they are very pleased with the participation levels that Mr. Gray has achieved and the methods used by his office ensures toward full compliance with the rates being paid.

The Blue Drop Report was provided to the Committee by Mr. Heymann. Ms. Boardman reported that there was an emerging issue with respect to the Bloom Program. The production and sale of Bloom, D.C. Water's soil conditioner, was suspended due to an issue with testing numbers. It was stressed that Blue Drop had not violated any of the mandated rules. D.C. Water has an elevated and more rigorous testing protocol for itself which was not mandated by law and in this instance it exceeded the internal numbers set. Chris Peot, Director of Resource Recovery, provided details and answered a lot of questions asked by Committee members. Ms. Boardman stated that she was pleased to report that a week after the Committee meeting Mr. Heymann emailed to advise that the issue was resolved and that production and sales had resumed, with very little production lost.

Mr. Heymann reminded the Committee that Blue Drop's goal is to generate revenue for ratepayers toward D.C. Water becoming self-sustaining. This is being done by Bloom and they are refocusing its consulting services from prior operations to more intellectual property such as a device called the pipe sluice. Ms. Boardman stated that D.C. Water is leasing spaces in its

facilities for weddings and other events and that Mr. Heymann should be contacted. They will continue looking at every aspect of the operation for opportunities to generate revenue.

Ms. Boardman stated that Blue Drop is a three-year pilot program which expires this fall. The Board keeps a very close look at the budget numbers, whether they are mission driven and mission aligned, and whether they are achieving the mission. Ms. Boardman indicated that she is gratified that the Committee members take great care to dig down into the details of the budget and every line item.

Ms. Boardman emphasized that Blue Drop supports D.C. Water and its ratepayers by marketing products and services to maximize revenue and cost avoidance with the singularity of focus and a more nimble business structure.

Lastly, Ms. Boardman informed the Board that they had deferred the last agenda item which was a potential by-law amendment on a governance issue and that if it was raised again, it would be reported in a Governance Committee report.

Human Resources and Labor Relations Committee

Reported by: Jed Ross

Mr. Ross informed the Board that the Committee met on May 8, 2019. The union topics included implementation concerns with the advancing Blue Performance Management Program, union employees that do not operate or work on vehicles being required to have Commercial Drivers Licenses, concerns regarding the practice of legal authorities, and medical director for GCL certifications.

Barbara Milton, President of AFGE 631, explained a document she submitted regarding the Advancing Blue Performance Management Program. She asked that the Board look at the program to ensure that it is functional and fair to employees. Ms. Milton did not feel it was a set of guidelines that would provide employees with proper guidance and providing a clear understanding of the program. Mr. Ross stated that they informed the unions that they were familiar with the program and would discuss their concerns with Management in order to do an analysis.

Mr. Ross stated that the Committee congratulated the union presidents and CEO Gadis for their continued work to ensure that issues are handled in a timely manner.

The next item was the Memorandum of Understanding that is currently in place with four of the five unions, excluding AFGE 631. Michelle Hunter, President of NAGE R-306, and Jonathan Shanks, President of AFGE 872, confirmed that the MOU worked and that they had worked with the Chief of Staff on it, negotiated, and signed off. Ms. Milton stated that AFGE 631 wanted to raise their concerns separately to ensure that it was fair and equitable for all employees and not for bargaining. The Committee reconfirmed that the matter would be addressed and consider further to provide all employees with appropriate guidelines.

Environmental Quality and Operations Committee

Reported by: Adam Ortiz, Chair

Mr. Ortiz indicated that the Committee met on May 16, 2019 and received an update on the Blue Plains Plant performance from Aklile Tesfaye, Vice President for Wastewater Operations. He reported that performance was excellent for March 2019, with all effluent parameters well

below the seven-day and monthly permit requirements. There were elevated biosolids coliform levels detected in April and Mr. Tesfaye highlighted the actions taken to mitigate the impacts. Mr. Ortiz stated that more details would be reported next month.

Mr. Guttridge presented an update on the Capital Improvement Program (CIP) for the second quarter of 2019. Disbursements were \$394 million through the end of September 19, 2019, which is on track to meet baseline disbursement projections.

Mr. Ortiz reported that the Committee received an update on the lead service line replacement (LSR) from Ms. Schmelling, Water Quality and Technology Director. They received a summary of the LSR law from 1977 to the present, including the law passed by the City Council entitled the LSR and Disclosure Amendment Act of 2018. Ms. Schmelling also provided an update of the current projects, costs, and impacts of the law, along with next steps.

D.C. Water's response to the Office of Inspector General's recent audit of the monitoring program was outlined. This will be included in future reports. Mr. Ortiz reported that next steps in the Lead Service Replacement (LSR) Program include a revision of the Board resolution on voluntary full replacement funding to increase from \$2 million to \$3.5 million. Mr. Ortiz stated that next steps also include a request for an amendment to the 2004 regulations on the private side, an updating on current costs and pending District funding of the new law, development of a communication plan for repair activities, and development of a business process and database for the private LSR assistance program. There was much discussion by Committee members and they inquired as to whether the increase by \$1.5 million was sufficient. Mr. Ortiz stated that they were informed that there would be a new request in 2019 and 2020 but that the increase was already in the budget for FY 2-21 and beyond. The request is for the Committee to make a recommendation to the Board to grant authority to spend up to that monetary limit. The Committee recommended the full voluntary replacement funding increase for full Board approval, along with six joint use action items.

Mr. Ortiz reported that the last item on the agenda was an update on system risk plotting. Craig Fricke, Director of Engineering and Technical Services, provided the update of risk plots for both water and sewer services area, along with his overview on the implementation of Asset Management software by Innovyze InfoMaster.

According to Mr. Ortiz there will be an update on the Green Infrastructure Program at the next Committee meeting.

Finance and Budget Committee

Reported by: Anthony Giancola

Mr. Giancola stated that the Committee met on Thursday, May 23, 2019. Vice Chair David Franco called the meeting to order and the Committee was briefed on the April 2019 Financial Report by Director of Budget Oyeyemi. She reported that D.C. Water's expenditures and revenues are on track, within budget, and consistent with the trends, with 58 percent of the fiscal year completed. Operating expenditures were at \$309.8 million or 53.2 percent of the budget. Operating revenues were at \$410.8 million or 61.7 percent of the budget. Capital disbursements were at \$225.0 million or 51.2 percent of the budget.

Mr. Giancola reported that Ms. Oyeyemi provided the Financial Report by exception. Major variances for the operating revenues were for the federal government due to the receipt of a third quarter payment and for the revenue of the \$6 million payment from the D.C. Customer Assistance Program 2, the extension program. Ms. Oyeyemi explained that underspending in operating expenditures in personnel was due mainly to a temporary hiring freeze, the elimination of vacancies, and lower benefits costs and contractual services. The overspending in supplies and chemicals is due to the increase in chemical usage for the Tunnel Dewatering Pump Station and higher unit prices for major chemicals.

Mr. Giancola stated that the Restabilization Fund is at \$61.5 million. He asked if the debt service reserve is mandated and how much flexibility is available. CFO Brown indicated that the debt service reserve is mandated by a 1998 issuance which requires that the authority maintain a reserve. It has decreased over the years as bonds have been paid off. The funds are restricted. Mr. Giancola requested that the Fund's history be updated to include the growth over the years and how much has been withdrawn each year. Chairman Wells asked if the Fund's \$61.5 million balance included the Board authorized \$6 million for the CAP2. CFO Brown replied that the balance was prior to the Board's action to fund CAP2. In the future the funds will be shown separately.

CFO Brown indicated that the increases in delinquent accounts resulted from D.C. Water not providing disconnects during the winter season and the temporary suspension of collections during the implementation of the new Customer Information System.

Paul Guttridge, Manager of Program Services, provided an update on the Capital Improvement Program's disbursements with \$394 million projected to the end of the fiscal year. It is on track to meet the baseline disbursement projection of \$392 million. Mid-year underspending in some service areas is due to longer than anticipated administrative closeouts and related releases of some major projects. Mr. Guttridge anticipates that most of the project closeouts will occur before the end of the fiscal year.

CFO Brown reviewed the annual budget process and highlighted the fact that the Board will be adopting a two-year rate proposal in the upcoming budget cycle. He indicated that overall operating revenues are projected to be above the budget and both operating expenditures and capital disbursements are projected to be below budgets. There is \$5 million underspending in debt service due to no new issuances in 2019. They do anticipate an issuance later in the calendar year. He provided other statistics on the projected cash surplus of \$16.95 million. Options for the cash surplus will be discussed next month.

Tanya DeLeon, Risk Manager, and Joe Underwood, Independent Insurance Advisor from Albert Risk Management, provided an update on insurance renewal terms available to D.C. Water for July 1, 2019 to July 1, 2020. Ms. DeLeon presented Management's request for insurance renewal coverage of \$3.3 million which is consistent with the budget. Mr. Franco asked if the \$3.3 million which is approximately a 10 percent increase is consistent with quotes received. Ms. DeLeon responded that it was consistent and the increase is estimated property values relates to new D.C. Water facilities. Mr. Giancola requested clarification of the reasons for the increases in property insurance costs since the facilities shifted from the 100-year to the 500-year flood zones. Chairman Wells stated that the old zoning classifications still remain at the 100-year flood zone.

The Committee recommended to the full Board approval of the annual property and casualty insurance renewals.

The Committee went into Executive Session and adjourned after return to the open meeting session.

D.C. Retail Water and Sewer Rates Committee

Reported by: Rachna Bhatt, Chair

Ms. Bhatt stated that the Committee met on Tuesday, May 28, 2019. CFO Brown provided a summary of the recent town hall meetings. He noted that the turnout was low in the early town hall meetings but they expected it to pick up later. He commended the CEO, CFO, and others for their presentations. She encouraged Board members to attend the meetings.

CFO Brown updated the Committee on two items, the Customer Assistance Program 2 extension program and the 2019 Potomac Interceptor Cost of Service Study. The CAP2 was funded by D.C. Water from \$6 million from the Board-directed transfer from the Rate Stabilization Fund. The participation to date has been very low, with a total of 78 households accepted into the program, providing \$16,649 as of April 30, 2019. It was previously projected that 14,000 households would participate in CAP2. A total of 12 households have been accepted into the CAP3, providing \$1,452 in benefits as of April 30. The Clean Rivers Impervious Area Charge Nonprofit Program has provided 113 nonprofits with relief, amounting to over \$700,000 as of April 30.

A Board member asked if the low participation rate was impacted by outreach. CFO Brown stated that the outreach campaign began in December and January 2019 had included customer service calls, a press release, meetings with the Department of Environment and Energy, social media, bill inserts, bill messages, robo calls to 11,000 customers with past due balances. Mr. Lisle, Vice President for Marketing Communications, had worked with the Office of Aging and the Department of Disability Services and that the effort was expanding to include other entities and agencies.

Following much discussion about outreach, the Committee recommended for full Board approval the request for extension of CAP2.

The next presentation by John Mastracchio of Raffelis was on the Cost of Service Study for the Potomac Interceptor and water and sewer rates. The objective of the study was to determine the cost of providing wastewater service to the users, Dulles Airport, National Park Service, the Navy, and the town of Vienna, prepare true-up evaluation for FY 2016 to 2019 using actual costs and wastewater flows, and prepare an estimate for FY2019 of the true-up amount. It was noted that the true-up analysis took into account historical usage trends, D.C. Water's projected costs, and the costs of true-ups.

Special Meeting of the Audit Committee

Reported by: Floyd Holt

Floyd Holt stated that the Special Meeting of the Committee was held on May 28, 2019. The Committee receive a presentation from Wayne Griffith, Executive Vice President for Performance, on the internal audit contract for the next two years, with three one-year options. Mr. Griffith presented the results of the selection process and the three final bidders. After discussion, the Committee recommended approval by the full Board of the selection of RSM as the most responsive and best value contractor and as D.C. Water's Internal Auditor.

General Manager's Report

Reported by: David Gadis, Chief Executive Officer and General Manager

Mr. Gadis stated that he would present a couple of awards. The first presentation was on security and made by Dusti Lowndes, Director of the Office of Emergency Management (OEM). Mr. Gadis noted that it was in reference to the American Water Infrastructure Act and D.C. Water's efforts to comply with the act. An award will be presented.

Ms. Lowndes indicated that she would present the Act's components and how the Authority was prepared to comply with the new act. It amends the Bioterrorism Act of 2002 by providing additional requirements for utilities. The Bioterrorism Act required public water supplies serving populations over 3,300 to do a vulnerability assessment and to prepare emergency response plans. The American Water Infrastructure Act requires utilities to move to a more resilient all-hazards approach, a broader scale preparedness effort. There is also a focus on emergency preparedness done after the assessments. There is a five year renewal requirement of the vulnerability assessments, risk assessments, and emergency response plans, including natural hazards as well.

Among the planned actions of D.C. Water are the coordination with local emergency response committees, sharing information with utilities about chemicals under Title II, completing the written certification for compliance for risk assessments by March 31, 2020, and emergency response plans by August 31, 2020. Ms. Lowndes reported that D.C. Water started the J100 all-threat hazard assessment in 2016 and the final report was available in April 2018. D.C. Water will do a GAAP analysis by September 2019 to make sure everything is covered in the assessment. By December 2019 anything found under the Act that requires further assessment will be completed. As a result of the realignment within the Authority, adjustments will be made in plans to incorporate functions and work groups by August 2020. She stated that they will be making adjustments in the tracking mechanisms for D.C. Water's plan revision cycle to the five-years. They will analyze the budget projections to include the compliance needs in the future.

D.C. Water recently established a Hazard Mitigation Task Force that is looking at the risk assessments, capital improvements projects, and the plans and preparedness of these measures throughout the Authority.

Ms. Bhatt asked how the Emergency Management Program is communicated to all departments and each employee so that they understand their role in the event of an emergency. She also wanted to know if the bag check she experienced for the first time as she arrived at headquarters was related to the program. Ms. Lowndes replied that the Security Director's presentation would follow and address the bag check. There are a number of efforts they make to communicate with employees. At the beginning of each year they do a training calendar and hold a training workshop. They also send calendars to directors and managers, and include information in the Cornerstone performance management system, emails and posters.

Mr. Gadis informed the Board that under the reorganization safety, security, and emergency management were combined to form another component separate from the administrative side which makes it more efficient as an organization.

Ms. Gadis stated that an award would be presented by Mike Daniska, Commissioner of the Emergency Management Accreditation Program Commission. Mr. Daniska stated that he was there to present a plaque to D.C. Water symbolizing the accreditation achievement of the Emergency Management Program (EMAP). He indicated that D.C. Water is the first utility

sector agency in the country to seek and achieve EMAP accreditation. It is a voluntary accreditation process and shows D.C. Water's commitment to continuous improvement and always striving to be better.

Ms. Lowndes and Mr. Gadis commended the Emergency Management Program team, including employees throughout the Authority.

Mr. Gadis introduced Ivelisse Cassas, Director of Security, and stated that she is in charge of keeping everyone safe on a day-to-day basis at all D.C. Water facilities. He stated that the recent incident in Virginia Beach made them begin to think about what the Authority does. They want to be proactive and trying to improve safety and security on a day-to-day basis. He indicated that Ms. Cassas would provide in her presentation a high-level update of some of the changes that have been made and what is done on a day-to-day basis to stay safe.

Ms. Cassas stated that they have decided to heighten security following the Virginia Beach incident to deter any copycats. It also notifies employees that security can be ramped up at any time. They are also doing a combination of hands-on identification checks, as well as relying on electronic security. Ms. Cassas indicated that along with the hands-on ID checks, employees must swipe badges to enter locations. Badges are deactivated immediately due to termination, separation, and administrative leave designation. They have security on duty during Board meetings and may be observed roaming the floors. A special police officer is on duty during all town halls to ensure safety. They are doing a GAAP analysis that should soon be completed. The results will be shared with Management and the Board.

Plans for the future also include preparing for an exercise with Horsley Witten Group to do an active shooter roundtable and an active shooter exercise to practice run, fight, hide. The Security Department is also working with the Office of Emergency Management on active threat awareness. Situational awareness is being done with field personnel.

Ms. Bhatt asked why they were not using metal detectors. Ms. Cassas stated that they would consider metal detectors if they determined that security should be escalated.

Mr. Giancola asked a question related to the threats in the area and region. He stated that Metro and others get threats and he wanted to know if D.C. Water receives analyses on them. Ms. Cassas said that they work closely with the Office of Emergency Management and they work with the Fusion Center which provides notifications. She indicated that there is a Critical Infrastructure Security Specialist in OEM that keeps them updated. He asked if D.C. Water had received a threat and Ms. Cassas replied that it had. He also asked what the trigger point was for metal detectors. Ms. Cassas indicated that they are reviewing with Management the threat-level standard of operations.

Mr. Gadis informed the Board that for the first time he would recognize an entire department, the Permit Operations Department. They are the face of D.C. Water with the development community in providing infrastructure information and guidance, review and approval of plans, and protection of the infrastructure. They have almost doubled the number of application processed. In 2017 they were struggling to meet their key performance indicators (KPIs) due to an increase in workload and the attrition of some staff. Mr. Gadis reported that they were averaging only 65 percent for on-time reviews. Staff Engineer Len Benson worked with the department to address the workload using existing staff and temporary consultants. During January 2018 through June 2018 they were able to improve on-time performance of KPIs from

65 percent to a remarkable 90 percent. With temporary staff leaving, they have been able to maintain their on-time performance and presently they average 93 percent compliance.

Mr. Gadis reported that they have received commendations from the development community noting the hard work of each employee in the department and the professional way they do their work.

He asked Chairman Wells to meet him in the well and for their leader, Brian McDermott, to bring each employee forward. Mr. McDermott introduced each staff member. Mr. Gadis stated that they have heard the complaints from the development community and commended Mr. McDermott's leadership and his team's performance. Ms. Bhatt also congratulated the whole team.

Mr. Gadis called Wayne Griffith, Executive Vice President for Performance, forward to brief on organizational performance. He indicated that D.C. Water is beginning to measure things and figure out how to measure and if the right thing is being measured. Mr. Gadis stated that they want to measure performance against ourselves and also against some of the leading utilities in the country. These efforts are under the strategy piece to become a better utility on a day-to-day basis.

Mr. Griffith presented an overview of the Enterprise Performance Group which was anchored out of the development of the Strategic Plan. The key component of the plan is driving performance and the objective is to operate a high-performing utility that delivers exceptional service to its customers. The focus areas are process improvement, fiscal responsibility, and service levels. They are striving to develop a comprehensive enterprise performance approach. Part of this is leveraging the organization's institutional knowledge to unlock inherent talent. Also, recognizing the products being distributed to customers and maintaining the infrastructure to ensure a tremendous service. Mr. Griffith stated that they wanted to tear down the silos in the organization and begin better collaboration across the various departments. They also want to promote those things that are done well on a routine basis. In an enterprise framework they will look at the organization's special tools and techniques to help facilitate improvement areas and enable strategic initiatives and process improvement.

Mr. Griffith stated that they are putting together tools and techniques that will help in understanding workflows, tools, and techniques to address resistance or areas that are causing duplication of efforts or rework in order to become more efficient in the business processes. They will answer the question of where D.C. Water needs to go to support documentation of the key processes and procedures, improve team dynamics, ownership and collaboration across functions. Mr. Griffith said that they have experienced this on a couple of very significant initiatives recently around understanding how to better procure both goods and services, professional services, and construction services. They have witnessed the bringing together of the talent and collaboration across departments in trying to find ways to improve the processes. They will also advance the priorities for asset management sustainability and resilience.

Mr. Giancola thanked Mr. Griffith for his presentation and said that he appreciated the direction they are going in. He asked Board Secretary Manley to have the presentation put into the Diligent Board Book system so that it will be in the archives.

Mr. Gadis stated that Mr. Griffith and his group have worked very hard. What they are finding is that when an issue or problem arises sometimes there is a policy or procedure and sometime

there is none. In addition when there is a policy or procedure, it often is old and needs updating. They will be updating the policies and procedures and making sure they are good.

The town hall meetings have almost been completed with the exception of Ward 7 and 8 that will be held in the next few days. Mr. Gadis notified the Board that Ms. Boardman had attended almost every single one of the meetings. He and CFO Brown presented slides on the material they covered at the town halls and provided an overview of what was presented to the community. During one of the meetings an Advisory Neighborhood Commissioner took the microphone and said that D.C. Water's rates were consistent and that it is the most trusted utility that he has here in D.C.

Mr. Gadis provided information on the mission, vision, strategic plan, and the direction the Authority is heading. He also spoke to the community about the values, accountability, trust, teamwork, customer focus, safety, well-being, objectives, and organizational design. He stressed the fact that in 11 months the Authority saved \$27 million as a result of an emphasis on enterprise performance through renegotiating contracts, optimizing and reducing the usage of major chemicals, eliminating 63 vacant positions, generating its own energy and electricity at Blue Plains, and reducing the reliance on consultants. Of course he focused on customer service and the fact that complaints have been reduced 50 percent and the department is handling more calls—163,000 calls in 2017 versus 169,00 calls in 2018. Additionally, 88 percent of the calls have been answered in 40 seconds. This was achieved through training at the call center.

CFO Brown noted that he makes a presentation on the specific rate proposal. He noted that Board Member Jed Ross came to him following a presentation and stated that CCFs and ERUs were hard to explain. He talks about the Clean Rivers Project, the tunnels and wastewater, and the efforts to bring more equity to the funding program and impact on customers. CFO Brown indicated that he talks about the proposal to increase the discount from 4 percent to 20 percent.

Among the other topics covered by CFO Brown are the rate comparison tool which is online and he explains how it can be used to inform customers of what they will be paying under the FY2020 rate compared to the FY2019 rate. The Community Assistance Program (CAP) is highlighted.

CFO Brown closed his presentation by emphasizing that comments from the customers and public related to public hearings and town hall meetings can be submitted by email or mail to Board Secretary Manley and they will be included in the materials sent to you as you consider the rate proposal.

CEO Gadis stated that he concludes the community town hall meetings by talking about the future, emphasizing the aging infrastructure and the challenges D.C. Water faces. He also spoke about the different set of skills needed and the two new focus areas to handle it, the Strategic Planning Group and transformation, and then the performance group. They then ask for questions from the public and get great questions. That concluded CEO Gadis's his report.

Consent Items (Joint Use)

Chairman Wells asked for a motion to approve joint use contract action items. Mr. Bartlett moved to approve Resolution Nos. 19-28 through 19-35, and it was seconded. The motion to approve Resolution Nos. 19-28 through 19-35 was unanimously approved by the members of the Board.

Consent Items (Non-Joint Use)

Chairman Wells asked for a motion to approve a non-joint use action item. Mr. Bartlett moved to approve Resolution Nos. 19-36 through 19-37, and it was seconded. The motion to approve Resolution Nos. 19-36 through 19-37 was unanimously approved by the members of the Board.

Executive Session

Chairman Wells asked for a motion to move into Executive Session pursuant to the Open Meetings Amendment Act of 2010, to discuss legal, confidential, or privileged matters under Section 2-575(b)(4)(5) of the D.C. Official Code. It was so moved and seconded. Board Secretary Manley conducted the roll vote and the motion was approved unanimously. The Board went into Executive Session. The public meeting was resumed.

There being no other business, Chairman Wells adjourned the meeting.


Linda R. Manley, Board Secretary