



**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
19th SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Monday, September 21, 2020  
3:00 p.m.**

**[Microsoft Teams Meeting](#)  
202 753-6714 Conf. ID 332 877 613#**

- I. Call to Order (Chairman Tommy Wells)**
  
- II. Roll Call (Linda Manley, Board Secretary)**
  
- III. Emergency Clean Up Relief Presentation – David Gadis/Matthew Brown**
  
- IV. Administrative Item (non-joint use)**
  - 1. Approval to Execute Contract No. 20-PR-CFO-48, Service Masters and Contract No, 4400008545, Servepro - Resolution No. 20-70
  
- V.. Executive Session**
  
- VI. Adjournment (Chairman Tommy Wells)**

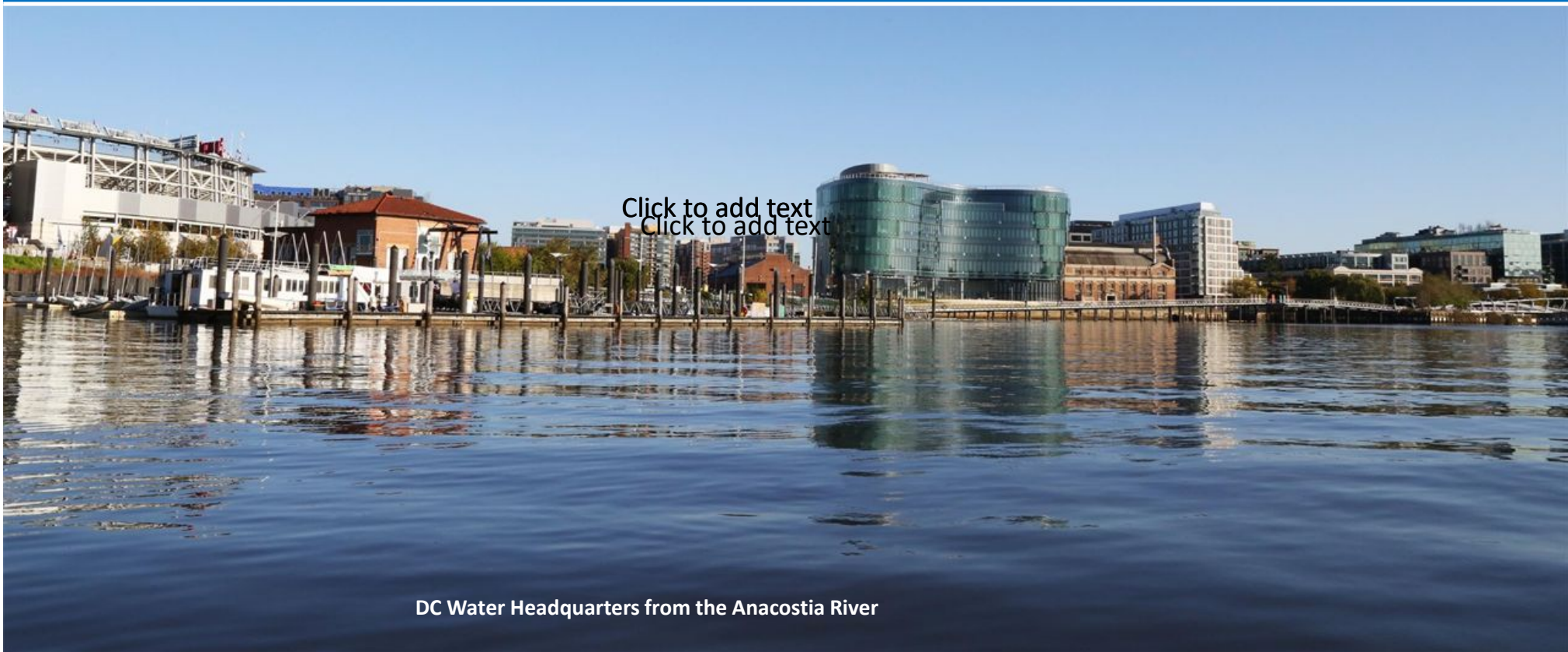
1 The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(2); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop members of a public body and staff under D.C. Official Codes § 2-575(b)(12); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.



# Emergency Clean Up Relief

September 21, 2020

District of Columbia Water and Sewer Authority



Click to add text  
Click to add text

DC Water Headquarters from the Anacostia River



## Purpose

- 💧 Discuss Emergency Clean-up Relief to provide assistance to customers impacted by the September 10 weather event
- 💧 Obtain Board approval for the assistance



## Program Need

- 💧 The severe September 10, 2020 weather event caused flooding for many residents in the District
- 💧 Our customers are facing many hardships:
  - Impact of COVID-19 on the economy and employment
  - Heightened public health concerns due to COVID-19
  - Many low-income residents are impacted by the severe weather
- 💧 Standard practice is for customers to use DC Water's claim process



## Claims Process

- Customers contact DC Water's Third Party Claims Administrator (TPA) to file their claims
- TPA contacts customer within 24 business hours to start the claims process
- TPA initiates the investigation, reviews facts and customer supports/documentation, and makes final recommendation to DC Water for payment or denial
- TPA recommends DC Water pay claims in instances where it is determined that DC Water was negligent in the work performed that caused property damage or if DC Water failed to correct a known problem or system failure within a reasonable period of time consistent with the national standard of care
- DC Water reviews and approves TPA's recommendation to pay or deny claims
- For this event DC Water believes it is appropriate to offer cleaning, dewatering, and sanitizing services to customers impacted by the September 10 flooding



## Emergency Clean-up Relief Description

- DC Water anticipates up to 300 District customers are impacted by the September 10 weather event
- Emergency Clean-up Relief will offer one-time assistance up to \$5,000 per customer for the cleaning, dewatering, and sanitizing service (program total \$1.5 million)
  - This will be revisited if customer demand exceeds this projection
- DC Water has selected two firms to provide the cleaning, dewatering, and sanitizing service
  - Additional firms may be identified as needed to address customer demand
  - Customers will contact the firms directly to schedule the service
  - DC Water will pay these firms directly
  - Firms will assess to ensure that damage was caused by the September 10 flooding event, and provide pictures of before and after the service
- New “Emergency Clean-up Relief Hotline” (operated by an MBE firm, MFL) for customer questions and issues



## Recommendation

- Recommendation that the Board approve the proposed Emergency Clean-up Relief

**Presented and Adopted: September 21, 2020**

**SUBJECT: Approval to Execute Contract No. 20-PR-CFO-48, Service Masters and Contract No. 4400008545, Servepro**

**#20-70  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

The District members of the Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at the Board meeting held on September 21, 2020, upon consideration of a non-joint use matter decided by a vote of \_\_() in favor and \_\_() opposed, to approve Contract No. 20-PR-CFO-48, Service Masters and Contract No. 4400008545, Servepro.

**WHEREAS**, on September 10, 2020, the District experienced a 100-year storm over a 5-minute period and a 10-25 year storm over a 4-hour period, exceeding the Hurricane Isaias and Laura wet weather events that occurred on July 30-August 4, 2020 and August 28-29, 2020, respectively; and

**WHEREAS**, the September 10, 2020 wet weather event resulted in excessive overland flooding and sewer backups in the Northeast areas of the District served by the combined sewer system; and

**WHEREAS**, on September 16, 2020, due to the severity of the impacts, the General Manager agreed to establish Emergency Clean-Up Relief to provide remediation services to customers impacted by the September 10, 2020 flooding event, providing assistance up to \$5,000 per customer to remediate the impacted properties, including assessing damage; cleaning, dewatering, drying and removing affected drywall, carpet, etc.; and performing disinfection and mold remediation services for approximately 300 homes, costing an estimated \$1.5 Million; and

**WHEREAS**, pursuant to 21 DCMR § 5332.5, the General Manager activated the emergency procurement procedures to contract with Service Masters and Servepro to address the potential health and safety impacts due to the flooding event and may contract with other services providers as needed to manage the load of work within the contract limit.

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Board hereby authorizes the General Manager to execute Contract No. 20-PR-CFO-48, Service Masters and Contract No. 4400008545 Servepro, et al.. The purpose of the contract is to provide flood damage remediation services to



customers impacted by the September 10, 2020 flooding event. The total contract value amount is \$1.5 Million.

2. This resolution is effective immediately.

\_\_\_\_\_  
Secretary to the Board of Directors

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES PURCHASE ORDER FUNDING  
For Emergency Clean-up Relief  
(Non-Joint Use)**

Approval to fund Emergency Clean-up Relief with \$1,500,000.00. This will be used to provide assistance of up to \$5,000 per customer to mitigate flood and sewer back-up damage resulting from the September 10, 2020 storm.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b>	<b>SUBS:</b>	<b>PARTICIPATION:</b>
ServiceMaster 7551 Fordson Road Alexandria, VA 22306	N/A	N/A
Servpro of McLean 6841 Elm St, Suite 0343 McLean, VA 22101	N/A	N/A

**DESCRIPTION AND PURPOSE**

**Funding Value:** \$1,500,000.00  
**Funding Dates:** 9-17-2020 – 3-16-2021

**Purpose of the Program:**

Provide emergency assistance to Washington D.C. customers whose homes or businesses were damaged by flooding resulting from the September 10, 2020 storm. This is an emergency procurement in accordance with Section 5332.5 of DC Water’s Procurement Regulations because the current situation threatens (a) the health or safety of any person, and (b) the preservation or protection of property.

**Scope of the Program:**

The listed contractors will clean, dewater, sanitize, and remediate mold in affected properties. Customers will make appointments with either contractor. Contractors will confirm that flood damage is due to the September 10, 2020 storm and perform the necessary work. Contractors will invoice DC Water directly for the first \$5,000 per customer. Up to 300 customers are anticipated to be helped by these relief measures.

It is unknown how much work will be performed by each contractor, but DC Water is not expressing a preference. If they are overwhelmed, DC Water may engage other contractors. The above end date is an estimate.

**Contractors’ Past Performance:**

Both ServiceMaster and Servpro are known to DC Water and other utilities. They have performed satisfactorily.

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	ServiceMaster: PO Servpro: Firm-Fixed Price	<b>Award Based On:</b>	Emergency Procurement
<b>Commodity:</b>	Good and Services	<b>Contract Number:</b>	ServiceMaster: 20-PR-CFO-48 Servpro: 4400008545 (Riding Fairfax County Contract)
<b>Contractor Market:</b>	Open Market		


**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	Finance
<b>Project Area:</b>	DC Water Wide	<b>Department Head:</b>	Ivan Boykin

**ESTIMATED USER SHARE INFORMATION**


User – Operating	Share %	Dollar Amount
District of Columbia	100.00%	\$1,500,000.00
Washington Suburban Sanitary Commission	0%	\$0.00
Fairfax County	0%	\$0.00
Loudoun Water	0%	\$0.00
Other (PI)	0%	\$0.00
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>	<b>100.00%</b>	<b>\$1,500,000.00</b>

Digitally signed by Ivan A. Boykin  
DN: cn=Ivan A. Boykin, o=DC Water and Sewer Authority, ou=Finance and Procurement,  
email=ivan.boykin@dwater.com, c=US  
Date: 2020.09.18 16:08:17 -0400



Ivan Boykin \_\_\_\_\_ Date  
Director of Finance

Digitally signed by Dan Bae  
DN: cn=US, E=dan.bae@dwater.com,  
o=District of Columbia Water and Sewer  
Authority, OU=VP of Procurement &  
Compliance, CN=Dan Bae  
Date: 2020.09.18 16:26:27 -0400



Dan Bae \_\_\_\_\_ Date  
VP of Procurement and Compliance

Digitally signed by Matthew T. Brown  
Date: 2020.09.18 16:29:47 -0400

Matthew T. Brown \_\_\_\_\_ Date  
CFO and EVP of Finance and Procurement

Digitally signed by David Gadis  
DN: cn=David Gadis, o, ou,  
email=David.Gadis@dwater.com, c=US  
Date: 2020.09.18 11:22:32 -0400

David L. Gadis \_\_\_\_\_ Date  
General Manager and CEO