

Presented and Approved: May 6, 2021  
SUBJECT: Approval to Execute Contract No. 180080, Ulliman Schutte  
Construction, LLC

**#21-35  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a joint use matter, decided by a vote of eleven (11) in favor and none (0) opposed to execute Contract No. 180080, Ulliman Schutte Construction, LLC.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute Contract No. 180080, Ulliman Schutte Construction, LLC. The purpose of the contract is to replace High and Low Pressure Reclaimed Final Effluent Pumps and auxiliary equipment which are critical to the operation of all processes at Blue Plains. The contract amount is \$14,976,800.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**  
**SUBJECT: Approval to Execute Change Order No. 10 of Contract No. 130180, Ulliman Schutte Construction, LLC**

**#21-36**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a joint use matter, decided by a vote of six (6) in favor and none (0) opposed to execute Change Order No. 10 of Contract No. 130180, Ulliman Schutte Construction, LLC.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute Change Order No. 10 of Contract No. 130180, Ulliman Schutte Construction, LLC. The purpose of the change order is to unilaterally increase Bid Item No. 23 "Bid Allowance" by \$1,500,000 to avoid delays in the completion of the contract work. All directives for authorization to use the bid allowance remain unchanged. This change has no impact on contract end date. The change order amount is \$1,500,000.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**

**SUBJECT: Approval to Extend the Enterprise Agreement for Three (3) Years of Contract No. 10039, Environmental Systems Research Institute, Inc.**

**#21-37  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a joint use matter, decided by a vote of eleven (11) in favor and none (0) opposed to execute the Extension of the Enterprise Agreement for Three (3) Years of Contract No. 10039, Environmental Systems Research Institute, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute the Extension of the Enterprise Agreement for Three (3) Years of Contract No. 10039, Environmental Systems Research Institute, Inc. The purpose of the extension is to renew the Geographic Information System Software Maintenance which is needed to present various operational assets including water mains, sewer systems, pipes, hydrants, valves, etc., on a map to conduct daily operations. The contract extension amount is \$987,000.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**  
**SUBJECT: Approval to Execute the Contract No. GS00Q17NSD3009,**  
**Verizon Business Network Services**

**#21-38**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a joint use matter, decided by a vote of eleven (11) in favor and none (0) opposed to execute Contract No. GS00Q17NSD3009, Verizon Business Network Services.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute Contract No. GS00Q17NSD3009, Verizon Business Network Services. The purpose of the task order award is to continue providing telecommunication services throughout the Authority. The Base Year plus two Option Years total amount is \$2,079,700.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**  
**SUBJECT: Approval to Extend the Rolling Owner Controlled Insurance Program 4 Insurance Services for an Additional Eighteen (18) Months, USI Insurance Services National**

**#21-39**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a joint use matter, decided by a vote of eleven (11) in favor and none (0) opposed to execute the extension of the Rolling Owner Controlled Insurance Program 4 Insurance Services for an additional Eighteen (18) Months, USI Insurance Services National.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute the extension of the Rolling Owner Controlled Insurance Program 4 Insurance Services for an additional Eighteen (18) Months, USI Insurance Services National. The purpose of the extension is to ensure continued coverage for current ROCIP 4 projects. The extension amount is not-to-exceed \$536,893.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**  
**SUBJECT: Approval to Execute Contract No. 170070, Fort Myers Construction Corporation**

**#21-40**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed to execute Contract No. 170070, Fort Myers Construction Corporation.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute Contract No. 170070, Fort Myers Construction Corporation. The purpose of the contract is to replace small diameter water mains that have experienced failures, or have a history of low water, or water quality issues across various locations within the District of Columbia. The contract amount is \$11,639,133.75.

  
Secretary to the Board of Directors

**Presented and Approved: May 6, 2021**

**SUBJECT: Approval to Participate in the District's Department of Transportation Project, Massachusetts Avenue to Waterside Drive under the Terms of the 2002 MOU between District of Columbia Department of Transportation and DC Water**

**#21-41  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed to Participate in the District's Department of Transportation Project, Massachusetts Avenue to Waterside Drive under the Terms of the 2002 MOU between District of Columbia Department of Transportation and DC Water.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to participate in the District's Department of Transportation Project, Massachusetts Avenue to Waterside Drive under the Terms of the 2002 MOU between District of Columbia Department of Transportation and DC Water. The purpose of this participation is to provide for replacement of water mains by DDOT as part of DDOT's Roadway Improvements along Massachusetts Avenue NW and Waterside Drive NW. The total amount is \$1,545,000.

  
Secretary to the Board of Directors

**Presented and Adopted: May 6, 2021**

**SUBJECT: Approval to Publish Notice of Final Rulemaking to Establish the Customer Assistance Program - DC Water Cares: Multifamily Assistance Program for Low Income Multifamily Tenants**

**#21-42  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

The District members of the Board of Directors (“Board”) of the District of Columbia Water and Sewer Authority (“DC Water”) at the Board meeting held on May 6, 2021 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed, to adopt and approve the following action with respect to the Notice of Final Rulemaking to establish the Customer Assistance Program - DC Water Cares: Multifamily Assistance Program for Low-Income Multifamily Tenants.

**WHEREAS**, on September 3, 2020, the Board, through Resolution #20-65, approved the allocation of \$7 million of the \$15 Million Fiscal Year 2020 cash surplus to establish a new program to provide one-time assistance to multi-family buildings where occupants have been negatively impacted by COVID and payment plans are established and adhered with the assistance determined and provided per affordable unit, and will be on a matching basis; and

**WHEREAS**, on February 4, 2021, the Board, through Resolution #21-14, adopted and approved the publication of the Notice of Emergency and Proposed Rulemaking (NOEPR) amending the Customer Assistance Program regulations to establish the rules for the “DC Water Cares: Multifamily Assistance Program for Low Income Multifamily Tenants” (DC Water Cares: MAP) for immediate implementation and public comments, which would expire within 120 days on June 4, 2021; and

**WHEREAS**, on February 4, 2021, the Board authorized the General Manager to publish NOEPR and Notice of Public Hearing (NOPH) to hold a virtual Public Hearing on the rulemaking to initiate the public comment process; and

**WHEREAS**, on February 19, 2021, DC Water published the NOEPR and the NOPH in the *D.C. Register* at 68 DCR 2121 and 68 DCR 2065 to receive public comments, by April 12, 2021, respectively; and

**WHEREAS**, on April 7, 2021, the Board held a virtual Public Hearing to receive oral and written testimony on the NOEPR for the DC Water Cares: MAP; and



**WHEREAS**, on April 27, 2021, the DC Retail Water and Sewer Rates Committee met to consider the final amendments to the Customer Assistance Program regulations to establish the rules for the DC Water Cares: MAP, the comments received during the public comment period and during the virtual Public Hearing held on April 7, 2021, and the recommendation of the General Manager; and

**WHEREAS**, the General Manager presented the DC Water Cares: MAP design; process and procedures; and customer outreach activities and engagement including direct customer outreach, advertising, traditional media, and social media, online materials, community outreach and partnerships and grass roots communications to ensure Multi-Family Customer and their low-income occupants are aware of the program, the eligibility criteria, and application process; and

**WHEREAS**, the General Manager presented the response to the comments received during the public comment period and Public Hearing from the District Department of Energy and Environment (DOEE), a department of the District of Columbia; the Office of the People's Counsel (OPC), an office within the Public Service Commission of the District of Columbia; and Office of the Tenant Advocate, an independent agency within the District government; and

**WHEREAS**, based on the comments received, the General Manager recommended revisions to clarify the rules to improve their effectiveness and understanding of the requirements; and

**WHEREAS**, on April 27, 2021, the DC Retail Water and Sewer Committee, after evaluating the DC Water Cares: MAP design, process and procedures, customer outreach and community engagement; the comments received during the public comment period, and the recommendation of the General Manager, recommended that the Board take final action to adopt for final rulemaking the amendments to the Customer Assistance Program regulations to establish the rules for the DC Water Cares: MAP; and

**WHEREAS**, after consideration of the recommendations of the DC Retail Water and Sewer Rates Committee, the General Manager's response to comments received, and the recommendation of the General Manager for the clarifying revisions to the rulemaking, the District members of the Board of Directors, upon further consideration and discussion, agreed to adopt and approve for final rulemaking to amend the Customer Assistance Program regulations to establish the rules for the DC Water Cares: MAP, as revised by the General Manager.

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Board hereby adopts and approves the publication of the Notice of Final Rulemaking to amend 21 DCMR 4102 Customer Assistance Program as recommended by the DC Retail Water and Sewer Rates Committee and the General Manager to establish the "DC Water Cares: Multifamily Assistance

Program for Low-Income Multifamily Tenants” that will terminate on September 30, 2021 unless approved by the Board to continue in FY 2022.

2. The General Manager shall amend the Customer Assistance Program regulations as provided in Attachment A.
3. The General Manager is authorized to take all steps necessary in his judgment and as otherwise required, to publish the Notice of Final Rulemaking in accordance with the District of Columbia Administrative Procedure Act and implementing rules.
4. This resolution is effective immediately.

  
Secretary to the Board of Directors

## Attachment A

Title 21, DCMR Chapter 4, is amended by adding a new subsection 21 DCMR 4102.10 to read as follows:

**Section 4102, CUSTOMER ASSISTANCE PROGRAMS, is amended by adding a new Subsection 4102.10 to read as follows:**

4102.10 DC Water Cares: Multifamily Assistance Program (MAP)

- (a) The DC Water Cares: Multifamily Assistance Program (MAP) provides up to two thousand (\$2,000) per eligible unit of emergency relief to an eligible Occupant residing in a participating Multi-Family Customer's premises.
- (b) For purposes of this subsection, Non-Residential Customers whose premises has four or more dwelling units, are deemed Multi-Family Customers, as defined in 21 DCMR 4104, and eligible to apply to participate in the MAP.
- (c) For purposes of this subsection, the term "Occupant" includes a person that resides in a dwelling unit in an apartment, condominium, or cooperative housing association.
- (d) Multi-Family Customers and their eligible Occupants may participate in the MAP by complying with the requirements in this subsection.
- (e) To participate in the MAP, a Multi-Family Customer shall:
  - (1) Maintain an active DC Water account and be responsible for paying for water and sewer services at a Multi-Family Customer's property that is:
    - (A) Not owned or operated by the District of Columbia or the Federal Government; or
    - (B) Not currently receiving federal assistance to pay for water and sewer services, including, but not limited to District or federally funded COVID-19 rental assistance.
  - (2) Have one or more eligible Occupant in an active lease or rental agreement, condominium housing association deed or title, or cooperative housing association occupancy agreement or title to reside in their premises;
  - (3) Complete and submit a DC Water Cares: Multifamily Assistance Program Terms and Conditions Application and comply with DC

Water requests for information and access to the premises as necessary to determine compliance with the MAP requirements;

- (4) Upon approval to participate in the MAP, comply with all the MAP Terms and Conditions, post the MAP flier in a conspicuous location in the building or include the MAP flier in a notice or invoice to all unit Occupants to inform the Occupants about the MAP and encourage them to apply for assistance, if eligible;
  - (5) Upon receipt of MAP Credits, apply ninety percent (90%) of the MAP Credits to the DC Water approved eligible Occupant's account within thirty (30) days of receipt of the MAP Credit, and the remaining ten percent (10%) shall be maintain as a credit on the DC Water account;
  - (6) Notify the eligible Occupant in writing that the credits were applied to their account within thirty (30) days of the receipt of the MAP Credit;
  - (7) Enter a payment plan agreement with DC Water for any remaining arrears outstanding on the DC Water account within 60 (sixty) days of receipt of the first MAP Credits;
  - (8) Notify DC Water within thirty (30) days of any change in ownership or the eligible Occupant's occupancy.
- (f) To be eligible to participate in the MAP, an Occupant shall be (1) named on the occupancy agreement, including, but not limited to a lease or rental agreement, condominium deed or title, or cooperative housing association occupancy agreement or title, (2) reside in a Multi-Family Customer's property that is master metered and approved to participate in the MAP, and (3) meet one of the following requirements:
- (1) Reside in an Affordable Housing Unit as defined in 21 DCMR § 199.1, provided the Occupant does not notify DC Water to be excluded from receiving MAP assistance within ten (10) days of receipt of notice of eligibility from DC Water; or
  - (2) Meet the annual household income limits equal to or below eighty percent (80%) of the Area Median Income (AMI) for the District of Columbia, not capped by the United States median low-income limit as follows:
    - (A) Occupant submits a Resident Application for DC Water Cares: Multifamily Assistance Program to the District of Columbia Department of Energy and Environment (DOEE)

and DOEE determines that the applicant meets the annual household income requirements;

- (B) Occupant is eligible to receive Low-Income Energy Assistance Program (LIHEAP) or Utility Discount Program (UDP) assistance during Fiscal Year 2021 as determined by DOEE shall be categorically eligible to participate in the MAP, provided they do not notify DC Water to be excluded from participating within ten (10) days of receipt of the notice of eligibility from DC Water; or
  - (C) Occupant that is eligible to receive assistance for public benefits programs during Fiscal Year 2021, including, but not limited to, the Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), or medical assistance programs, through Medicaid, Alliance and DC Healthy Families programs as determined by the District of Columbia Department of Human Services, shall be categorically eligible to participate in the MAP, provided they notify DC Water that they agree to participate in the MAP within ten (10) days of receipt of the notice of eligibility, but not later than September 21, 2021.
- (3) Occupant is not eligible to receive MAP assistance if they:
- (A) Reside in a dwelling unit that is 100% subsidized; or
  - (B) Received emergency assistance for water and sewer charges for the period of April 1, 2020 through September 20, 2021.
- (g) DC Water shall notify the approved Multi-Family Customer and approved Occupant(s), setting forth the amount of the approved MAP Credits.
- (h) DC Water shall apply up to two thousand dollars (\$2,000) in MAP Credits per eligible unit during Fiscal Year 2021 on an approved Multi-Family Customer's DC Water account that has one or more eligible Occupant as follows:
- (1) The MAP Credits provided per eligible unit shall be calculated based on the greater of A. or B., which is then divided by the total number of dwelling units in the premises:
    - (A) The average of the Multi-Family Customer's DC Water charges billed from April 1, 2020 to December 31, 2020 subtracting any amount of water and sewer charges

applicable to any retail/commercial units and that result is multiplied by three (3); or

- (B) Total amount of the outstanding balance on the Multi-Family Customer's DC Water account as of December 31, 2020 subtracting any water and sewer charges applicable to any retail/commercial units.
- (2) DC Water shall revoke the amount of the MAP Credits applied to a Multi-Family Customer's DC Water account and charge the customer's account the full amount of the MAP Credits, if one or more of the following violations is not corrected within 10 days of the date of the notice of violation from DC Water:
- (A) Failure to comply with the MAP Terms and Conditions;
  - (B) Failure to enter into a payment plan agreement within sixty (60) days of the receipt of the first MAP Credits to establish a payment schedule for any remaining outstanding charges;
  - (C) Failure to apply the MAP Credits to the Occupant's account within thirty (30) days of receipt of the MAP Credits; or
  - (D) Multi-Family Customer or Occupant commits fraud or makes false statements in connection with the MAP.
- (i) Multi-Family Customer that receives MAP Credits on their DC Water account shall:
- (1) Apply ninety percent (90%) of the total MAP Credits for the approved Occupant on their account within thirty (30) days of the date of the notice of the amount of the Credits from DC Water, and the remaining ten percent (10%) shall be maintain as a credit on the DC Water account;
  - (2) Notify the approved Occupant, in a statement or separate writing, that the credit has been applied to their account within thirty (30) days of receipt of the MAP Credits from DC Water;
  - (3) Notify DC Water within thirty (30) days of any change in ownership if DC Water has not applied the MAP Credits to the Multi-Family Customer's DC Water account;
  - (4) Notify DC Water within thirty (30) days of any change in the Occupant's occupancy if the MAP Credits have not been applied to the Occupant's account;

- (5) Provide the Occupant any MAP Credits remaining in their account if the Occupant terminates their occupancy;
  - (6) Provide, upon DC Water's request, documentation confirming that the MAP Credits have been applied to the Occupant's account;
  - (7) Provide DC Water access to the premises and records to conduct an audit to determine compliance with these regulations and the MAP Terms and Conditions;
  - (8) Maintain all documents related to the MAP Terms and Conditions Application, receipt and handling of MAP Credits, and notices to approved Occupant(s).
- (j) The DC Water Cares MAP shall continue in Fiscal Year 2022 if authorized by the DC Water Board of Directors.
- (k) To continue receiving MAP Credits in Fiscal Year 2022 without interruptions, the Multi-Family Customer must submit a renewal DC Water Cares: Multifamily Assistance Program Terms and Conditions Application to DC Water within the renewal deadline. A Multi-Family Customer that submits their renewal DC Water Cares: Multifamily Assistance Program Terms and Condition Application after this period, and is subsequently approved by DC Water, will receive benefits as of the date of receipt of the Application.
- (l) To continue receiving MAP Credits in Fiscal Year 2022 without interruptions, an Occupant residing in multifamily properties must submit a renewal Resident Application for DC Water Cares: Multifamily Assistance Program to DOEE in accordance within the renewal deadline. An Occupant that submits their renewal Application after this period, and is subsequently approved by DC Water, will receive benefits as of the date of receipt of the Application.
- (m) If DC Water determines that budgeted funds are insufficient to provide DC Water Cares MAP Credits, DC Water may:
- (1) Suspend the process for accepting DC Water Cares MAP applications; or
  - (2) Suspend or adjust providing DC Water Cares MAP Credits to eligible Multi-Family Customer's DC Water account.
- (n) DC Water shall notify a Multi-Family Customer or Occupant if they are denied eligibility for the MAP by issuing a Notice of Denial, which shall

contain a written statement of the basis for the denial and advising the Multi-Family Customer or Occupant of the following:

- (1) Multi-Family Customer or Occupant may challenge the denial of eligibility to participate in the MAP by:
  - (A) Submitting a written Request for Reconsideration within fifteen (15) days of the date of the Notice of Denial; and
  - (B) Providing a statement of the basis why they should be eligible and supporting documentation.
- (2) The General Manager shall review the Request for Reconsideration and make a final determination of eligibility.
- (3) The Multi-Family Customer or Occupant may request an Administrative hearing in writing, within fifteen (15) days of the date of the General Manager's written final determination, if he or she is not satisfied with the General Manager's determination; and
- (4) The Customer shall be notified in writing of the date and time of the Administrative Hearing, if requested.



**Presented and Approved: May 6, 2021**

**SUBJECT: Approval to Modify Contract No. 18-PR-CFO-56, Oracle America, Inc.**

**#21-43  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 6, 2021 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed to execute the modification to Contract No. 18-PR-CFO-56, Oracle America, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the CEO/General Manager to execute the modification to Contract No. 18-PR-CFO-56, Oracle America, Inc. The purpose of the modification is to add the Oracle Permit Information Management Systems Software in the amount of \$1,118,426.65 for software subscription and \$1,438,226.24 for system implementation. The total modification amount is \$2,556,652.89.

  
Secretary to the Board of Directors