



DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

Board of Directors

DC Retail Water and Sewer Rates Committee

1385 Canal Street SE, Washington, DC 20003

December 2022

- 1. Monthly Report to DC Retail Water & Sewer Rates Committee** (Attachment A)
- 2. DC Retail Water and Sewer Rates Committee Workplan** (Attachment B)
 - FY 2023 Proposed DC Retail Rates Committee Workplan
- 3. Agenda for January 24th, 2023, Committee Meeting** (Attachment C)

*The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(2); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop members of a public body and staff under D.C. Official Codes § 2-575(b)(12); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.



Fiscal Year 2023

Monthly Report to DC Retail Water and Sewer Rates Committee

Period Ending November 30, 2022

DEPARTMENT OF FINANCE

Matthew T. Brown, CFO & Executive Vice President, Finance and Procurement

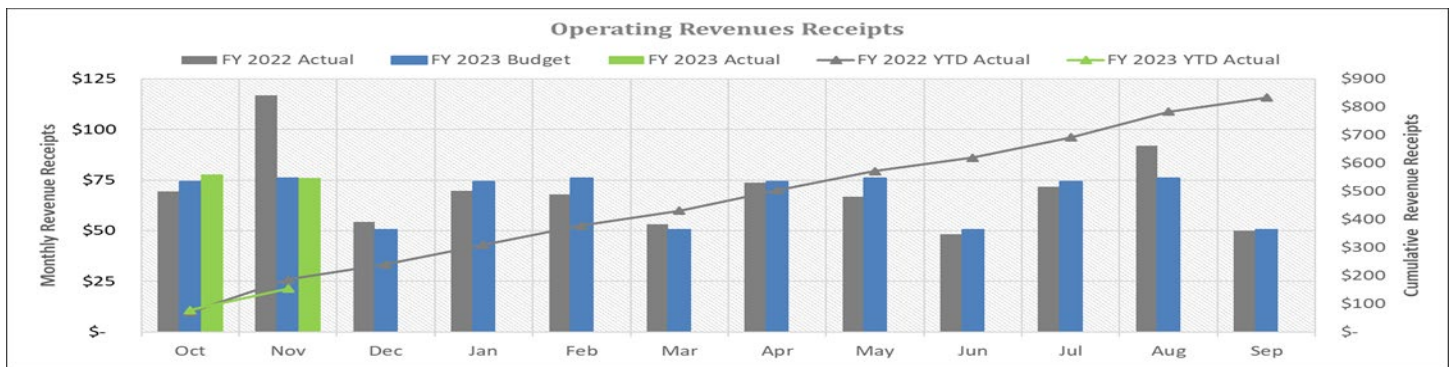
Syed Khalil, Director, Rates & Revenue

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of November 30, 2022

Operating Revenues (\$000's)

FY 2022		CATEGORY	FY 2023					
Actual			Year-to-Date Performance					
Total Annual	YTD November		Annual Budget	YTD Budget	Actual	% of Budget	Variance \$ Fav(Unfav)	Variance % Fav(Unfav)
\$451,336	\$77,390	Residential / Commercial / Multi-Family	\$460,881	\$76,814	84,597	18.4%	\$7,783	10.1%
77,112	18,391	Federal	84,768	21,192	20,960	24.7%	(232)	(1.1%)
21,055	3,019	Municipal (DC Govt.)	21,039	3,506	1,711	8.1%	(1,795)	(51.2%)
13,210	2,133	DC Housing Authority	13,465	2,244	2,629	19.5%	385	17.1%
23,134	3,158	Metering Fee	24,083	4,144	4,097	17.0%	(47)	(1.1%)
42,079	7,325	Water System Replacement Fee (WSRF)	39,717	7,104	7,395	18.6%	291	4.1%
84,899	20,879	Wholesale	89,791	22,448	22,361	24.9%	(87)	0.0%
22,630	4,092	PILOT/ROW	23,070	4,083	4,474	19.4%	391	9.6%
98,140	49,905	All Other	47,249	8,837	5,640	11.9%	(3,197)	(36.2%)
\$833,594	\$186,293	TOTAL	\$804,064	\$150,372	\$153,863	19.1%	\$3,491	2.3%



VARIANCE ANALYSIS FOR MAJOR REPORTED ITEMS

At the end of November 2022, cash receipts totaled \$153.9 million, or 19.1 percent of the FY 2023 budget. The YTD Budgeted receipts were 150.4 million. The total receipts for November were \$76.1 million as compared to the budgeted \$76.0 million. Several categories of customers make payments on a quarterly basis, including the Federal Government (which made their first quarterly payment in October), and wholesale customers (who made their first quarterly payment in November 2022).

Areas of Over-collection	Areas of Under-collection
<p><u>Residential, Commercial and Multi-Family</u> – Receipts for this category are slightly higher at \$84.6 million or 18.4 percent of the budget. The higher receipts are mainly due to higher consumption as compared to the budget. The November 2022 receipts were higher by \$4.1 million, or 10.8 percent as compared to the monthly budget of \$38.4 million.</p> <p><u>DC Housing</u> - Receipts are slightly higher at \$2.6 million or 19.5 percent of the budget. The November 2022 receipts are slightly higher by one hundred ninety-two thousand dollars as compared to the monthly budget of \$1.1 million.</p> <p><u>PILOT/ROW</u> – The receipts for PILOT/ROW are slightly higher at \$4.5 million or 19.5 percent of the budget. The November 2022 receipts are slightly higher by twenty-seven thousand dollars as compared to the monthly budget of \$1.7 million.</p>	<p><u>Federal</u> - Actual receipts through November 2022 total \$21.0 million or 24.7 percent of the budget. The Federal government made their first quarter payment in October 2022. The lower actual Federal receipt is due to disputed accounts of Soldiers Home.</p> <p><u>District Government</u> – Receipts are lower at \$1.7 million or 8.1 percent of the budget. The District Government has not paid \$1.9 million billed for October, which was due in November 2022.</p> <p><u>Wholesale</u> – The wholesale customers made their first quarter payment in November 2022. The receipts were \$22.4 million or 24.9 percent of the budget.</p> <p><u>Other Revenue</u> - Receipts are lower at \$5.6 million or 11.9 percent of the budget. The lower receipts are mainly due to the first quarter FY 2023 payment of DC Fire Protection Services Fee, which was due in November but was not paid by the District Government.</p>

Monthly Report to DC Retail Water and Sewer Rates Committee

As of November 30, 2022

Operating Revenues Detail

(\$ in millions)

Revenue Category	FY 2023 Budget	YTD Budget	Actual	Variance Favorable / (Unfavorable)	Actual % of Budget	Actual % of Budget
Residential, Commercial, and Multi-family	\$460.9	\$76.8	\$84.6	\$7.8	10.1%	18.4%
Federal	84.8	21.2	21.0	(0.2)	-1.1%	24.7%
District Government	21.0	3.5	1.7	(1.8)	-51.2%	8.1%
DC Housing Authority	13.5	2.2	2.6	0.4	17.1%	19.5%
Customer Metering Fee	24.1	4.1	4.1	(0.0)	-1.2%	17.0%
Water System Replacement Fee (WSRF)	39.7	7.1	7.4	0.3	4.1%	18.6%
Wholesale	89.8	22.4	22.4	(0.1)	-0.4%	24.9%
Right-of-Way Fee/PILOT	23.1	4.1	4.5	0.4	9.6%	19.4%
Subtotal (before Other Revenues)	\$756.9	\$141.4	\$148.3	\$6.8	4.8%	19.6%
IMA Indirect Cost Reimb. For Capital Projects	5.9	1.0	1.5	0.5	50.0%	25.4%
DC Fire Protection Fee	11.5	2.9	0.0	(2.9)	-100.0%	0.0%
Stormwater (MS4)	1.0	0.2	0.3	0.1	50.0%	30.0%
Interest	4.4	0.7	0.4	(0.3)	-42.9%	9.1%
Developer Fees (Water & Sewer)	6.0	1.0	2.0	1.0	100.0%	33.3%
System Availability Fee (SAF)	7.7	1.3	0.3	(1.0)	-76.9%	3.9%
Washington Aqueduct Backwash	3.3	0.5	0.0	(0.5)	-100.0%	0.0%
Others	7.4	1.3	1.2	(0.1)	-7.7%	36.4%
Subtotal	\$47.2	\$8.9	\$5.6	(\$3.3)	-37.1%	11.8%
Rate Stabilization Fund Transfer	\$0.0	\$0.0	\$0.0	\$0.0	0.0%	0.0%
Other Revenue Subtotal	\$47.2	\$8.9	\$5.6	(\$3.3)	-37.4%	11.8%
Grand Total	\$804.1	\$150.4	\$153.9	\$3.5	2.3%	19.1%

BREAKDOWN OF RETAIL RECEIPTS BY CUSTOMER CATEGORY (\$ in 000's)

Customer Category	Water	Sewer	Clean Rivers			Total
			IAC	Metering Fee	WSRF	
Residential	\$7,214	\$11,379	\$4,273	\$1,789	\$1,569	\$26,224
Commercial	14,350	16,247	5,116	1,165	2,713	39,590
Multi-family	9,491	14,598	1,929	565	1,258	27,843
Federal	7,720	8,776	4,463	392	1,452	22,804
District Govt	190	256	1,265	141	333	2,185
DC Housing Authority	989	1,465	174	44	69	2,741
Total:	\$39,954	\$52,722	\$17,221	\$4,097	\$7,395	\$121,388

Clean Rivers IAC - Actual vs Budget (\$ in 000's)

Customer Category	FY2023 Budget	Year-To-Date Budget	Actual Received	Variance		Actual % of Budget
				Favorable / <Unfavorable>	Variance % of YTD Budget	
Residential	\$24,093	\$4,016	\$4,273	\$258	6%	18%
Commercial	28,572	4,762	5,116	354	7%	18%
Multi-family	11,637	1,940	1,929	(10)	-1%	17%
Federal	18,438	4,610	4,463	(146)	-3%	24%
District Govt	7,680	1,280	1,265	(15)	-1%	16%
DC Housing Authority	1,006	168	174	6	4%	17%
Total:	\$91,426	\$16,774	\$17,221	\$447	3%	19%

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of November 30, 2022

Retail Accounts Receivable (Delinquent Accounts)

The following tables show retail accounts receivable over 90 days (from the billing date) including a breakdown by customer class.

Greater Than 90 Days by Month

	\$ in millions	# of accounts
September 30, 2012	\$5.5	13,063
September 30, 2013	\$4.9	11,920
September 30, 2014	\$5.3	12,442
September 30, 2015	\$6.5	11,981
September 30, 2016	\$7.7	12,406
September 30, 2017	\$8.4	11,526
September 30, 2018	\$13.4	16,273
September 30, 2019	\$10.6	8,744
September 30, 2020	\$17.9	13,775
September 30, 2021	\$26.3	13,065
September 30, 2022	\$29.1	12,168
October 31, 2022	\$29.4	12,370
November 30, 2022	\$29.7	12,689

Notes: The increase in the accounts receivable over 90 days (from the billing date) is due to the temporary suspension of collections procedures because of the new billing system VertexOne, which was implemented in December 2017. The increase in accounts receivable from March 2020 to September 2022 is primarily due to increased delinquencies and deferred payments due to the impact of COVID-19.

Greater Than 90 Days by Customer

	Number of Accounts			Month of Nov (All Categories)				Total Delinquent				
	W & S		Total No. of	Active		Inactive		Oct		Nov		
	a/c	a/c		a/c	No. of	Amount	No. of	Amount	No. of	Amount	No. of	Amount
Commercial	9,081	2,151	11,232	1,205	7,576,551	61	\$201,771	1,272	\$7,454,831	1,266	\$7,778,322	26%
Multi-family	8,616	358	8,974	1,239	11,972,740	17	\$83,878	1,281	\$11,969,624	1,256	\$12,056,618	41%
Single-Family Residential	107,108	2,088	109,196	10,027	9,732,418	140	\$154,589	9,817	\$10,016,811	10,167	\$9,887,006	33%
Total	124,805	4,597	129,402	12,471	\$29,281,708	218	\$440,238	12,370	\$29,441,266	12,689	\$29,721,946	100%

-Reportable delinquencies do not include balances associated with a long-standing dispute between DC Water and a large commercial customer.

Notes: Included in the above \$29.7 million (or 12,689 accounts) of the DC Water Over 90 days delinquent accounts, \$4,891,891.27 (or 1,179 accounts) represents Impervious only accounts over 90 days delinquent

-Delinquent accounts (12,689) as a percentage of total accounts (129,402) is 9.8 percent.

-Delinquent accounts (1,179) as a percentage of total accounts (129,402) is 0.9 percent.

-Delinquent Impervious Only accounts (1,179) as a percentage of total delinquent accounts (12,689) are 9.2 percent.

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of November 30, 2022

Arrears by Customer Category

	<u>Over 30 Days</u>		<u>Over 60 Days</u>		<u>Over 90 Days</u>	
	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>
Commercial	2,268	\$ 11,043,484.07	1,601	\$ 9,137,801.31	1,266	\$ 7,778,321.72
Multi-family	2,041	\$ 15,930,084.29	1,488	\$ 13,818,659.84	1,256	\$ 12,056,617.97
Residential	21,005	\$ 13,577,492.84	13,822	\$ 11,421,648.69	10,167	\$ 9,887,006.28

Arrears by WARD for Residential Category

	<u>Over 30 Days</u>		<u>Over 60 Days</u>		<u>Over 90 Days</u>	
	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>
Ward 1	1,437	\$ 982,281.45	895	\$ 829,120.71	652	\$ 724,313.94
Ward 2	641	\$ 369,183.69	433	\$ 289,212.53	292	\$ 229,294.63
Ward 3	763	\$ 379,843.71	416	\$ 273,953.41	272	\$ 215,244.26
Ward 4	3,743	\$ 2,325,492.02	2,302	\$ 1,928,045.57	1,659	\$ 1,663,258.31
Ward 5	4,197	\$ 2,483,269.06	2,769	\$ 2,067,634.64	2,024	\$ 1,773,147.07
Ward 6	1,671	\$ 900,584.65	1,101	\$ 764,075.30	794	\$ 660,235.62
Ward 7	5,508	\$ 3,813,452.13	3,713	\$ 3,270,493.20	2,844	\$ 2,870,053.06
Ward 8	3,045	\$ 2,323,386.13	2,193	\$ 1,999,113.33	1,630	\$ 1,751,459.39
Total	21,005	\$ 13,577,492.84	13,822	\$ 11,421,648.69	10,167	\$ 9,887,006.28

CAP, CAP2 and CAP3 Customers in Arrears*

	<u>Over 30 Days</u>		<u>Over 60 Days</u>		<u>Over 90 Days</u>	
	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>	<u>No. of Accts</u>	<u>(\$)</u>
CAP	299	\$ 322,351.88	207	\$ 285,689.13	148	\$ 244,499.84
CAP2	15	\$ 13,574.59	12	\$ 12,709.97	9	\$ 10,949.31
CAP3	2	\$ 9,144.40	2	\$ 8,956.63	1	\$ 8,781.74

*Based on number of accounts that have been given credit in Nov 2022.

Customer Arrears Data

CAP Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	18	\$ 33,366.22	15	\$ 31,799.14	12	\$ 29,444.45
Ward 2	2	\$ 1,013.75	2	\$ 686.50	2	\$ 311.70
Ward 3	1	\$ 306.99	0	\$ -	0	\$ -
Ward 4	36	\$ 40,997.69	24	\$ 36,621.53	17	\$ 32,224.74
Ward 5	43	\$ 34,543.17	28	\$ 29,924.32	20	\$ 23,483.63
Ward 6	18	\$ 5,637.54	9	\$ 3,787.72	7	\$ 3,097.89
Ward 7	96	\$ 72,786.27	58	\$ 63,613.12	41	\$ 51,804.07
Ward 8	85	\$ 133,700.25	71	\$ 119,256.80	49	\$ 104,133.36
Total	299	\$ 322,351.88	207	\$ 285,689.13	148	\$ 244,499.84

*Based on number of accounts that have been given credit in Nov 2022.

CAP2 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	1	\$ 554.79	1	\$ 554.79	0	\$ -
Ward 2						
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	0	\$ -	0	\$ -	0	\$ -
Ward 5	3	\$ 5,726.56	3	\$ 5,583.22	3	\$ 5,493.89
Ward 6	0	\$ -	0	\$ -	0	\$ -
Ward 7	7	\$ 2,056.16	4	\$ 1,717.00	2	\$ 1,106.72
Ward 8	4	\$ 5,237.08	4	\$ 4,854.96	4	\$ 4,348.70
Total	15	\$13,574.59	12	\$ 12,709.97	9	\$ 10,949.31

*Based on number of accounts that have been given credit in Nov 2022.

CAP3 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	0	\$ -	0	\$ -	0	\$ -
Ward 2	0	\$ -	0	\$ -	0	\$ -
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	1	\$ 9,053.69	1	\$ 8,926.84	1	\$ 8,781.74
Ward 5	0	\$ -	0	\$ -	0	\$ -
Ward 6	0	\$ -	0	\$ -	0	\$ -
Ward 7	0	\$ -	0	\$ -	0	\$ -
Ward 8	1	\$ 90.71	1	\$ 29.79	0	\$ -
Total	2	\$ 9,144.40	2	\$ 8,956.63	1	\$ 8,781.74

*Based on number of accounts that have been given credit in Nov 2022.

Developer Deposits

Developer Deposits are funds paid to DC Water for plans that are approved by the Permit Operations Department. They include:

- Flat fees for taps, abandonments, sewer connections, etc.
- Reimbursable fees for inspection labor hours charged to the account
- Deposits held as security against damage and uncharged accounts.
- Miscellaneous non-commercial account items (hydrant use, groundwater dewatering, waste hauler fees, etc.)
- As of November 30, 2022, developer deposits had \$44.2 million in credit balances (liability) and \$10.6 million in debit balances (receivable).

Balances by Year as of November 30, 2022

Year	Credit Balances (Liability)		Debit Balances (Receivables)		Net Balance
	Credit Balances	Number of Accounts with Credit Balances	Debit Balances	Number of Accounts with Debit Balances	
	\$42.22million		\$10.6 million		
2001	\$ -	-	\$ 960,164.05	1	\$ 960,164.05
2002	\$ -	-	\$ 1,836.00	2	\$ 1,836.00
2004	\$ (749.61)	1	\$ 9,066.08	6	\$ 8,316.47
2005	\$ (389,745.13)	90	\$ 269,202.91	90	\$ (120,542.22)
2006	\$ (283,990.18)	32	\$ 284,522.42	78	\$ 532.24
2007	\$ (151,559.96)	31	\$ 150,176.99	50	\$ (1,382.97)
2008	\$ (348,658.90)	41	\$ 192,952.22	50	\$ (155,706.68)
2009	\$ (183,867.44)	30	\$ 208,246.59	48	\$ 24,379.15
2010	\$ (302,803.30)	47	\$ 132,898.63	40	\$ (169,904.67)
2011	\$ (481,578.67)	90	\$ 425,295.15	56	\$ (56,283.52)
2012	\$ (1,251,962.24)	253	\$ 471,532.79	95	\$ (780,429.45)
2013	\$ (2,144,878.50)	280	\$ 264,550.40	82	\$ (1,880,328.10)
2014	\$ (2,092,346.03)	282	\$ 960,403.31	65	\$ (1,131,942.72)
2015	\$ (1,627,451.17)	296	\$ 270,974.16	41	\$ (1,356,477.01)
2016	\$ (3,120,464.94)	365	\$ 531,379.78	64	\$ (2,589,085.16)
2017	\$ (2,359,047.18)	436	\$ 531,281.28	123	\$ (1,827,765.90)
2018	\$ (5,163,729.04)	550	\$ 1,422,866.29	125	\$ (3,740,862.75)
2019	\$ (7,405,882.35)	489	\$ 1,587,508.24	183	\$ (5,818,374.11)
2020	\$ (4,994,888.99)	367	\$ 796,851.12	182	\$ (4,198,037.87)
2021	\$ (5,324,424.82)	380	\$ 462,515.50	177	\$ (4,861,909.32)
2022	\$ (6,541,609.60)	401	\$ 707,461.86	227	\$ (5,834,147.74)
Total	\$ (44,169,638.05)	4,461	\$ 10,641,685.77	1,785	\$ (33,527,952.28)

Forfeiture Action

Accounts Forfeited on August 16, 2021	(4,838,938.52)	1,011
Accounts Forfeited on September 23, 2022	(1,286,705.10)	348
Accounts with refund requests or activities within the last 10 years or pending analysis for forfeiture action.	(3,394,915.43)	615

Developer Deposits

Customer Communication

Statements are provided to customers when there is activity on the account. To ensure that all customers are aware of the balances, statements are also mailed annually irrespective of whether there is an activity on the account. During 2022 and 2021, annual statements were mailed to customers on January 25, 2022, and February 25, 2021.

By law, refunds are to be requested by the account owner within two years of completion (DC Code § 34–2401.10). If not requested in that time frame, these accounts can be forfeited and closed. DC Water has placed a statement on invoices beginning in November 2019 notifying customers of the District law and that funds would be forfeited unless a refund is requested within two years of project completion or account inactivity. A notification to customers that is posted on our website indicates that unless a refund was requested, funds would be forfeited for projects without activity for ten years. AOBA and DCBIA have been asked to notify their membership to examine the invoices.

For accounts that were forfeited, zero balance statements were mailed out on Monday, August 16, 2021, and September 21, 2022.

Refund Requests and Forfeiture Disputes

In response to the notification by DC Water, more than 400 different customers have submitted refund requests (impacting approximately 1,700 accounts) as of October 31, 2022.

Time is required to research and process the refund requests, and the Permit Operations staff are working through these requests now.

Additionally, after the forfeiture action in August 2021, 75 accounts totaling \$335,000 have disputed their forfeitures via emails or phone calls. The Authority is processing these disputes with established guidelines through the appeal procedures

At the end of September 2022, a second annual forfeiture was performed closing out accounts that were 10-years inactive. At that time a mass write-off of 367 accounts was executed totaling \$3,860,000.

Disconnection Moratorium Legislation Reporting Requirement

Fiscal Year-to-Date
As of November 30, 2022

Number of Active Accounts by Zip Code & Customer Class

Zip Code	Residential					Commercial					Multifamily				
	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.*
20000	1														
20001	635	72	15	17	6	133	12		4	6	36	2			
20002	1,376	179	47	42	10	238	12	4	2	7	230	37	10		6
20003	406	37	10	12	4	81	3			1	27	7			1
20004						1									
20005	9	1				21	3	1		3	2				
20006						8				1	1				1
20007	312	12	2	3	1	73	7		1	3	24				
20008	82	10	3	3	2	37	5	2	1	1	11				
20009	248	18	8	11	1	62	10	2	4	4	45	11	5		
20010	465	46	10	18	5	56	5	1	1	2	29	6	1		1
20011	1972	266	78	84	17	151	14	5	1	2	115	22	3		1
20012	424	74	21	16	4	40	4		2		10	2	2		
20015	127	16	4	2	1	12					2				
20016	197	16	5	1	3	72	2		1	1	1				
20017	679	90	31	29	4	34	2				32	4	1		1
20018	945	127	42	36	4	126	10		2	4	25	6	2		1
20019	2898	342	109	83	28	156	9	3	1	1	291	49	11		7
20020	1883	194	74	84	14	85	6		1		352	47	14		7
20023	1														
20024	54	6	4	3		18	1		1	1	15	1			
20032	977	127	53	54	11	81	3		1		227	41	9		6
20036	4	4	3			27	6	1	1	1	6	1			
20037	20			1		14			1	1	4				
20045						1									
20057						3									
20059						1									
20429						1									
Total	13715	1637	519	499	115	1532	114	19	25	39	1485	236	58	32	1

*Note: inactive accounts in arrears are not included in the above and the accounts by customer class are as follows: Res. 371, Com. 106 and MF 37

*Note: Disconnect Work Orders for Multi-Family Properties were created and not assigned for field completion but are manually managed for further collection actions

FY 2023 Proposed RRC Committee Workplan

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
1. Proposal to 1) Remove FY 2022 CAP2 Recertification Requirements Language; and 2) Extend DC Water Cares: Residential Assistance Program and Multifamily Assistance Program for FY 2023			
a. <i>Presentation to RRC on proposal to amend Customer Assistance Program (CAP)</i>	June 28, 2022	√	Customer Service
b. <i>RRC recommends Board approval to amend the CAP regulations for CAP2, and extension of DC</i>	June 28, 2022	√	RRC
c. <i>Board approval to publish Notice of Emergency and Proposed Rulemaking (NOEPR) to amend the CAP regulations for CAAP2, and DC Water Cares Residential and Multifamily Assistance Programs extension</i>	July 7, 2022	√	Board of Directors
d. <i>Publish NOEPR and Notice of Public Hearing in DC Register</i>	July 22, 2022	√	DGLA
e. <i>Public comment period</i>	July 22 – September 19, 2022	√	OMAC & Board Secretary
f. <i>Public Hearing</i>	September 14, 2022	√	Board of Directors
g. <i>Public comment period closes</i>	September 19, 2022	√	Board Secretary
h. <i>RCC approves final proposal to amend CAP regulations for CAP2 and DC Water Cares Residential and Multifamily Assistance Programs extension</i>	September 27, 2022	√	RRC
i. <i>Implement extended DC Water Cares RAP and MAP in FY 2023</i>	October 1, 2022	√	Customer Care
j. <i>Board approval to publish Notice of Final Rulemaking to Approval of Notice of Final Rulemaking (NOFR)</i>	October 6, 2022	√	Board of Directors
k. <i>Publish NOFR in D.C Register</i>	October 21, 2022	√	DGLA
l. <i>Continue Implementing DC Water Cares RAP and MAP Programs in FY 2023</i>	October 21, 2022	√	Customer Care

FY 2022 Proposed RRC Committee Workplan

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
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2. 2023 COS for Operating Reserves			
<i>a. Present 2023 Operating Reserves Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023		Rates and Revenue
<i>b. Post Final COS on DC Water’s website</i>	March 31, 2023		

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
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3. 2023 COS for Renewal & Replacement Reserves			
<i>a. Present 2023 Renewal and Replacement Reserves Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023		Rates and Revenue
<i>b. Post Final COS on DC Water’s website</i>	March 31, 2023		

4. 2023 COS for Rate Stabilization Fund (RSF)			
<i>a. Present 2023 Rate Stabilization Fund Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023		Rates and Revenue
<i>b. Discussion with the Committee</i>	TBD		
<i>c. Post Final COS on DC Water’s website</i>	March 31, 2023		

5. 2023 COS for Engineering Inspection			
<i>a. Present 2023 Cost of Service Study for Engineering Inspection for FY 2024 – FY 2028 to RRC</i>	July 25, 2023		Engineering
<i>b. Post Final COS on DC Water’s website</i>	August 31, 2023		

FY 2023 Proposed RRC Committee Workplan

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
6. 2023 COS for Federally Owned Water Mains (FOWM)			
<i>a. Present 2023 Cost of Service Study for Federally Owned Water Mains to RRC</i>	TBD		Engineering
<i>b. Post Final COS on DC Water's website</i>	TBD		
7. 2023 COS for Stormwater Charges and Recovery Methodology			
<i>a. Present 2023 Cost of Service Study for Stormwater Charges and Recovery Methodology to RRC</i>	TBD		Rates and Revenue
<i>b. Post Final COS on DC Water's website</i>	TBD		
8. 2023 COS for Water Supply Reliability and Resilience			
<i>a. Present 2023 Cost of Service Study for Water Supply Reliability and Resilience to RRC</i>	TBD		Engineering
<i>b. Post Final COS on DC Water's website</i>	TBD		
9. 2023 COS for Water, Sewer and CRIAC			
<i>a. Present 2023 Cost of Service Study for Water, Sewer and CRIAC to RRC</i>	January 24, 2024		Rates and Revenue
<i>b. Post Final COS on DC Water's website</i>	TBD		

FY 2023 Proposed RRC Committee Workplan

Objective/*Activities*/Task

10. Delinquent Accounts			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		DGLA

Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
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11. Rate Stabilization Fund			
a. Rate Stabilization Fund	Monthly, as needed		Rates & Revenue



**D.C. WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS
RETAIL WATER & SEWER RATES
COMMITTEE MEETING**

**Tuesday, January 24, 2023; 9:30 a.m.
AGENDA**

Call to Order	Committee Chairman
Monthly Updates	Chief Financial Officer
Committee Workplan	Chief Financial Officer
Agenda for February 21, 2023 Committee Meeting	Committee Chairman
Other Business	Chief Financial Officer
Adjournment	